

(102)

No of Printed Pages: 2

SARDAR PATEL UNIVERSITY
THIRD Semester Examination
UNDER (CBCS)

M.S.W

Soft Skill
(Communication and Language)
PA03SMW01

Day: Friday

Date: 22nd November 2013

Time: 02:30 P.M. to 04:00 P.M.

Marks: 35

Note: 1. Attempt all the questions.

2. Figures to the right indicate full marks.

Q-1. Answer the questions using appropriate answer from given options.

(10)

1. 'Leaning forward in chair' is sign of ____
(A) Confidence (B) Defensive
(B) Nervousness (D) Openness
2. Nonverbal Communication comprises of ____ of our total communication.
(A) 93% to 85% (B) 85% to 93%
(C) 80% to 90% (D) none of A, B, C
3. Interview is type of ____ communication.
(A) Oral (B) Intrapersonal
(C) Non verbal (D) None of A, B, C
4. Shifty and too much blinking Eyes can suggest...
(A) Honesty (B) Deception
(C) Annoyance (D) None of A, B, C
5. Precision is feature of ____
(A) Academic writing (B) Note making
(C) Note taking (D) none of A, B, C
6. Verbal Communication comprises of ____ of our total communication.
(A) 7% to 15% (B) 17% to 5%
(C) 17% to 5% (D) None of A, B, C
7. Note making is type of ____ Communication.
(A) Oral (B) Nonverbal
(C) Written (D) None of A, B, C
8. 'Pinching skin' is sign of ____
(A) Untrustworthy (B) Nervousness
(C) Confidence (D) warmth
9. 'Looking down when speaking' is sign of ____
(A) Untrustworthy (B) Nervousness
(C) Confidence (D) warmth
10. In this skill One needs to communicate with oneself...
(A) Non verbal skill (B) Intrapersonal skill
(C) Interpersonal skill (D) Group skill

Q-2. Explain in detail Verbal Communication and its types.

(10)

OR

Explain in detail Nonverbal Communication and its types.

Q-3. Write short notes on any three of the following:

(15)

1. Note making and Note taking.
2. Academic Writing.
3. How to write Paragraph.
4. Academic Speech.
5. Features of effective written

— X X —