

Note : Answers to the two sections must be written in separate answer-sheets.

SECTION - I

1.(A) Draw the block diagram of a simple computer. Which buses are used to connect various parts of a computer ? Explain the functions performed by the important components of a computer. 5

(B) Explain : Pipeline machines. 5

(C) Explain how information storage is organized on a *hard disk*. What do you mean by *seek time* and *rotational latency* ? 5

2.(A) Answer the following questions in brief (ANY FIVE) : 10

- (i) What are the octal and hexadecimal equivalent numbers of the binary number $(111100111)_2$?
- (ii) Define : 1's complement and 2's complement of a given binary number.
- (iii) What is the main function of a CPU ? List the important components of a CPU.
- (iv) Write the steps involved in instruction execution by a CPU.
- (v) Define : *character code*. What is ASCII ?
- (vi) Construct the Hamming code for the ASCII character 'B' considering even parity.
- (vii) Distinguish between the primary and secondary memory.

(B) Explain (ANY TWO) : 10

- (i) Array processors,
- (ii) Compact Disks,
- (iii) Addressing techniques,
- (iv) Interrupts.

(contd...)

SECTION - II

- 3.(A) Fill in the blanks : 5
- (i) The address of the extreme left upper corner cell of the worksheet is _____.
 - (ii) Excel displays the address of the active cell in the _____.
 - (iii) A formula always begins with _____.
 - (iv) =ABS(-17.55) displays _____.
 - (v) =ROUND(32767,-2) displays _____.
- (B) Differentiate between : 4
- (i) Function and Formula
 - (ii) LEFT() and MID()
- (C) Explain different ways to change column width of a column in worksheet. 2
- 4.(A) Discuss the following MS-EXCEL functions : (Any TWO) 4
- (i) COUNT()
 - (ii) CEILING()
 - (iii) FIND()
- (B) What is a macro? Explain steps to create and execute a macro in MS-EXCEL. 3
- (C) Discuss Data -> Filter 3
- (D) What do you mean by a database in EXCEL? Explain the sorting process in EXCEL by taking suitable examples. 3
- 5.(A) List out atleast five string (text) built-in functions available in MS-Excel and explain any two of them. 5
- (B) What is a PowerPoint? What do you mean by a slide ? What type of information a slide can have ? 3
- (C) Describe the various effects that can be apply to a presentation. 3