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## SARDAR PATEL UNIVERSITY

EXAMINATION :- MHRM	THIRD SEMESTER
DAY:- TUESDAY	DATE:- 25/10/2016
SESSION:- MORNING	TIME:- 10:00 AM TO 1:00PM
COURSE CODE:- PA03EHRM17	TOTAL MARKS :- 70
PAPER TITLE :-HUMAN RESOURCE PLANNING	

### SECTION -A

#### Q. 1) MULTIPLE CHOICE QUESTIONS

(10 MARKS)

1. \_\_\_\_\_ is not the internal factor of Recruitment.  
A. Cost                      B. Size of firm                      C. HRP                      D. Labour market
2. \_\_\_\_\_ involves collection of job related information-duties, responsibilities, skills and knowledge required to perform the jobs.  
A. Job Rotation                      B. Job Design                      C. Job analysis                      D. Job Enlargement
3. \_\_\_\_\_ is the process of forecasting a firm's future demand and supply of the right type of people in right number.  
A. Recruitment                      B. Selection                      C. HRP                      D. None of these
4. \_\_\_\_\_ is the fourth stage in recruitment process.  
A. Screening                      B. Searching                      C. Evaluation                      D. Planning
5. Campus recruitment is external source of recruitment.  
A. True                      B. False
6. \_\_\_\_\_ determines the production process involved and the number of staff retained.  
A. Labour Market                      B. Type of Organization                      C. Time Horizons                      D. Outsourcing
7. \_\_\_\_\_ is non critical activities through subcontracting                      HRP  
A. Time Horizons                      B. Outsourcing                      C. Environment Uncertainty                      D. None of these
8. \_\_\_\_\_ measures the number of people likely to be available from within and outside an organization.  
A. Demand Forecast                      B. Supply forecast                      C. Selection                      D. Recruitment
9. HRIS stands for Human Resource information system  
A. True                      B. False
10. \_\_\_\_\_ includes training programmes and series of job assignments leading to top positions.  
A. Human resource Planning                      B. Managerial Succession Planning                      C. Human Resource development                      D. Managerial Strategic planning

(1)

**Q.2) DEFINE THE TERM (ANY FIVE)**

**(10 MARKS)**

1. Selection
2. HRIS
3. Job Evaluation
4. H R Accounting
5. Strategic Planning
6. Orientation
7. HR Audit

**Q.3) ANSWER THE FOLLOWING IN BRIEF (ANY FIVE)**

**(20 MARKS)**

1. Nature & Importance of HRP
2. Human resource Accounting
3. Orientation
4. Career and Succession Planning
5. HRIS
6. Potential Appraisal
7. Dislocation and Relocation of Employees

**SECTION -B**

**Q.4) ANSWER THE FOLLOWING IN DETAIL (ANY TWO)**

**(30 MARKS)**

1. Explain Human resource audit in detail.
2. Explain process of Recruitment in detail with examples
3. Explain Methods of demand forecasting and Supply forecasting presenting a case as an example
4. Explain methods of Job evaluation.

\_\_\_\_\_ X (2) \_\_\_\_\_ X \_\_\_\_\_