

(92) **SARDAR PATEL UNIVERSITY**M.H.R.M. Examination, IIIrd SemesterMon Day Date 25.11.2013Session: Morning / Evening Time : 02:30pm to 05:30pm.Subject/Course Code : PA03EHRH02 / Paper No. 02Subject/Course Title: Management Functions and Behaviour.Total Weightage/Marks : 70**Q 1 Multiple choice questions:****(10)**

1. Process of identifying and selecting appropriate organizational goals and courses of action is _____.

- (a) Planning (b) Organising (c) Leading (d) Controlling

2. The ability to analyze and diagnose a situation and distinguish between cause and effect

- (a) Human Skills (b) Conceptual Skills (c) Technical Skills (d) All of them

3. _____ is the limitation of Management by Objectives.

- (a) Inflexibility (b) short term goals (c) failure in goal settings (d) All of them

4. Management by Objectives (MBO) was first outlined by

- (a) Donnelly James (b) Peter Colley (c) D. Drucker (d) Peter Drucker

5. Organisational behaviour is written by

- (a) Koontz O Donnell (b) Robins Coulter (c) Stefen P. Robbins (d) Dinesh Verma

6. Leadership includes _____.

- (a) Reciprocity (b) Transactions (c) Co-operation (d) All of them

7. Management by objectives was first outlined in the year _____

- (a) 1950 (b) 1954 (c) 1947 (d) All of them

8. MBO Managers focus on _____

- (a) Process (b) Activity (c) Result (d) All of them

9. _____ is the pattern of jobs and group of jobs in the organisation.

- (a) Organisational structure (b) Organisation Climate (c) Organisation Design (d) All of them

10. _____ is the management decisions and actions that result in a specific organisation structure

- (a) Organisational structure (b) Organisation Climate (c) Organisation Design (d) All of them

Q2 Answer the following question in detail. (Any 1)

(15)

Explain and illustrate the task and responsibilities of a Professional Manager.

OR

Define group dynamics and leadership styles with its influence process.

Q 3 Answer the following question in detail. (Any 1)

(15)

Explain organizational climate and change.

OR

Explain organizational structure and design with relevant examples.

Q 4 Answer the following question in detail. (Any 1)

(15)

Explain management of organizational conflicts and managing change.

OR

Explain Decision making models and Problem solving with techniques and process

Q 5 Short Notes: (Any 2)

(15)

- 1) Managerial Skills
- 2) Decision Making
- 3) Planning
- 4) Coordination

