

SEAT No. _____

No. of Printed Pages: [1]

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SARDAR PATEL UNIVERSITY
MA (Public Administration) IV-Semester
External Examination
Day: Monday Date: 26/03/2018
Time: 02:00 P.M To 05:00 P.M
Subject Code: PA04CPAD01
Subject: Human Resources Management

Total Weightage: [70]

Note: Each Question Carry 14 Marks.

- Q-1 Define Human Resource Management. Discuss Nature, Scope and Function of HRM. [14]
 [OR]
 Q-1 Explain the skills, roles & responsibility of an HR Manager. [14]
- Q-2 Justify- "Recruitment is positive and Selection is negative process." [14]
 [OR]
 Q-2 Explain Performance Appraisal & discuss its relevance to employee's compensation. [14]
- Q-3 Define Training and Development. Explain any 4 methods of training in detail. [14]
 [OR]
 Q-3 Discuss Promotion and Transfer Policy in India. [14]
- Q-4 Explain the concept of Industrial Relation and discuss its importance in organization context. [14]
 [OR]
 Q-4 Define Employee Grievances. Explain Detail Procedure of Grievance handling in an organization. [14]
- Q-5 Write Short Notes [Any Two] [14]
 A. Stress Management
 B. VRS
 C. Human Resource Planning
 D. Job Analysis and Job Design