(A-23)

Sardar Patel University F. Y. B.com (External) Examination Monday, 8th April 2019 Time: 02:00 P.M. to 05:00 P.M.

UBE1CCOM04: Secretarial Practice

Total Marks: 100

Q.1	(A)	Define the meaning of company. Discuss in detail advantages & disadvantages of the company.	£ (10)
***	(B)	Discuss in detail features of the company. OR	(10)
Q.1	(A)	What is Director? Discuss in detail qualification & disqualification of director.	f (10)
	(B)	Define the meaning of Managing Director. Discuss in detail qualification of managing director.	(10)
Q.2	· (A)	What is Company Secretary? Discuss in detail qualities & legal qualification of company secretary.	(10)
	(B)	Discuss in detail rights & powers of company secretary.	(10)
Q.3	(A)	OR Discuss in detail Statutory meeting & Annual general meeting.	(10)
Œ	(B)	Write a note on Notice & Agenda.	(10)
Q.3		OR Write a note on :-	(20)
	(A)	Issue of allotment share	
	(B)	Forfeiture of Share	
Q.4		Describe the concept & modes of winding up of the company.	(20)
		OR	
).4		Discuss in detail appointment, power & duties of liquidator.	(20)
2.5	(A)	Define the meaning of listing securities. Discuss in detail documents required for listing securities.	(10)
	(B)	Discuss in detail advantages of listing of securities.	(10)
.5		OR What is Mutual Fund? Discuss in detail advantages & disadvantages of mutual fund.	(20)