

[112]

SEAT NO. _____

No. of Printed Pages : 2

Etc.

SARDAR PATEL UNIVERSITY

MARCH - APRIL : 2019 EXAMINATION, B.COM. SEMESTER : VI

SATURDAY, 30/03/2019

EVENING SESSION TIME : 2.00 PM TO 4.00 PM

SUBJECT CODE : UB06SCOM05

SOFT SKILLS - II

TOTAL MARKS : 60

Q-1 (A) How to identify the core ideas of reading material? [08]

Q-1 (B) What is dictionary? How dictionary can be used? [07]

OR

Q-1 Prepare a blueprint to develop the reading habit for future success in details. [15]

Q-2 (A) Discuss the importance of public communication. [08]

Q-2 (B) Explain the importance of effective writing. [07]

OR

Q-2 Describe the methods of better writing and speaking skills. [15]

Q-3 (A) How to improve your memory? [08]

Q-3 (B) Discuss the importance of 'Making notes.' [07]

OR

Q-3 What is memorization? Explain how memorization can be made more effective [15] and also discuss the barriers of better memorization?

Q-4 (A) What is the difference between career and job? [08]

Q-4 (B) Explain the importance of being flexible. [07]

OR

Q-4 (A) How to reach a decision? [08]

Q-4 (B) How to write a good and effective resume? [07]

(1)

(P.T.O.)

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प्रश्न-१(अ) वांचन सामग्रीना महत्वना विचारो कઈ रीते ओળखी शकाय? [08]

प्रश्न-१(ब) शब्दकोष एटले शुं? शब्दकोषनो उपयोग केवी रीते करी शकाय? [07]

अथवा

प्रश्न-२ भविष्यनी सहजता माटे वांचननी टेव विकसाववा माटेनी उपरेखा उंडाणपूर्वक [15] तैयार करो.

प्रश्न-२(अ) जहेर संचारनुं महत्व यर्यो. [08]

प्रश्न-२(ब) असरकारक लभाणनुं महत्व जणावो. [07]

अथवा

प्रश्न-३ सारा लभाणा अने बोलवानी कुशलताओनी पद्धतिओ समजावो. [15]

प्रश्न-३(अ) तमारी यादशक्ति कઈ रीते पद्धारी शकाय? [08]

प्रश्न-३(ब) नोंद बनाववानुं महत्व यर्यो. [07]

अथवा

प्रश्न-४ यादशक्ति एटले शुं? यादशक्तिने वधु असरकारक केवी रीते बनावी शकाय ते [15] जणावो अने सारी यादशक्तिना अवशेषो विशे चर्चा करो.

प्रश्न-४(अ) कार्डिटी अने नोकरी वरचे शुं तक्षावत छे? [08]

प्रश्न-४(ब) परिवर्तनशील (लवचीक) होवानुं महत्व जणावो. [07]

अथवा

प्रश्न-४(अ) निर्णय सुधी केवी रीते पहोऱशो? [08]

प्रश्न-४(ब) साकुं अने असरकारक रेझ्युम (Resume) केवी रीते लखवुं? [07]