

22
૬૧૬

SEAT No. _____

No. of Printed Pages : 2

SARDAR PATEL UNIVERSITY

B.Com Examination, Second Semester

Date: 28/03/2019 (Thursday)

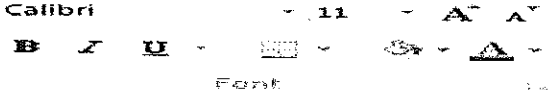
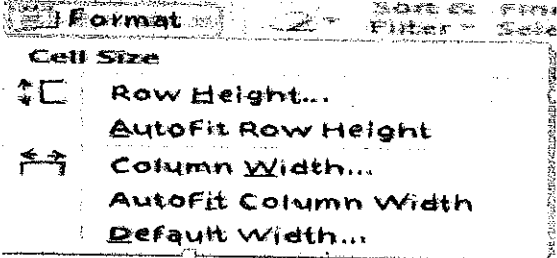
Session: Morning Time: 10.00 AM TO 12.00 PM

Subject / Course Code: UB02CCOM25

Subject / Course Title: Computer Application in Business-II

Time: 2 hours

Total Weightage/ Marks: 30 Marks

Q-1.	Explain Following Font group. (Any eight) [નીચે દર્શાવેલા Font group ના કોઇપણ આઠ ટૂલ્સ સમજાવો.]  OR(અથવા) What is Excel? Write the advantages of Excel. [Excel શું છે? Excelનાં ફાયદા જણાવો]	8
Q-2	List Different chart available in Excel. Explain any one chart in detail. [Excelમાં આવતા જુદા જુદા chartની યાદી લખો. કોઇપણ એક chart વિસ્તારથી સમજાવો.] OR(અથવા) Explain Following Format menu option.(Any Four) [નીચે દર્શાવેલા Format menu ના કોઇપણ ચાર વિકલ્પ સમજાવો] 	7
Q-3	Explain Following function with example. [નીચેના function ઉદાહરણ આપી સમજાવો] 1) MIN() 2) SQRT() 3) SUM() 4) ODD() OR(અથવા) Explain Following function with example. [નીચેના function ઉદાહરણ આપી સમજાવો]	7

①

(P.T.O.)

	1) IF() 2) POWER() 3) OR() 4) AVG()	
Q-4	Explain Following function with example. [નીચેના function ઉદાહરણ આપી સમજાવો] 1) CONCATENATE() 2) MONTH() 3) LOWER() 4) DAY() OR(અથવા) Write short note about Pivot table. [Pivot table વિશે ટુંકનોંધ લખો.]	8

—X—
(2)