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SEAT No			No. of Pri	inted Pages : 2	
de .		SARDAR PA	TEL UNIVERSITY	·	
[8	J	F.Y.B.C.A (SEM-II)	EXAMINATION - 2018		
			for small scale organiza	tion	
	8/03/2018, Wednesdo	•	):00 to 12:00 PM	Total Mai	ks : 70
	Multiple choice qu				[10]
1.	Which of the follow		atabase object		
	a. table	b. Form	c. Query	d. datasheet	
2.	Is a value that	can be used to ident	tify a unique record in a	table.	
	a. Primary key	b. Unique key	c. Foreign key	d. None of above	
3.	SQL stands for				t.
	a. Simple Query Language		b. Structured Query Language		
	c. Small Query Language		d. None of above		
4.	Columns in a Micro	soft Access table is c	Shalls		
	a. Rows	b. Fields	c. Cells	d. Records	
5.	what type of relation	anshin is expressed w	rith the phase "Employe	e manager"	
.(1)	a. One to Many	b. One to One	c. Many to Many		
6.	is a	general term synony	mous with question, inq	uirv. or auiz.	
. 13 . 13	A. Table	B. Record		D. Form	
7.	deal with information derived from the data.				
	A. Table	B. Form	C. Report	D. Module	
0	To make on Nove F	ald	*1.1	4.	٠
8.	To move on Next Fi  A. Shift Tab				
	A. Shift Tab	B. PGUP	C. TAB	D. CTRL+HOME	
9.	A is a list of one or more actions that work together to carry out a				
	•	sponse to an event.			
	A. Macro	B. Modules	C. Report	D. Chart	
10.	enhance data presented in forms and reports by summarizing the				
	information and illustrating it in easily understood ways.				
	A. Table	B. Charts	C. Report	D. Label	
Q.2	Attempt any ten out of twelve. [20				
	1. What is RDB	MS?			•
	2. What is Rola	tional Datahasa?			

3. Explain steps to starting access and opening a database.

4. What is relationship?

5. Explain Sorting records in detail.

	7. Explain types of views in query.				
	8. How many methods to create form in access?				
	9. When to use a filter and When to use a query?	•			
	10. Why mailing labels are used?				
	11. What is macro?	•			
	12. What is module?				
Q.3 (a.	Explain use of RDBMS for small scale organization.	[5]			
(b.	Explain Relational Database in detail.	[5]			
	OR OR	زدا			
Q.3 (a.	Explain datatypes in access.	[5]			
(b.	Explain steps to create a table in design view.	[5]			
		[2]			
Q.4(a.	What is Primary Key? Explain in detail.	[5]			
(b.	Explain in detail types of relationships.	[5]			
	OR	(0)			
Q.4(a.	Explain steps to define relationship between tables.	[5]			
(b.	Explain in detail Referential integrity.	[5]			
	en en la general de la figuration de la companya d	[0]			
Q.5	What is Query? Explain types of queries. How many methods to create query in	[10]			
	access?				
	OR OR				
Q.5	1. What is form? Explain in detail.	[10]			
	2. What is report? Explain in detail.				
0.6.1-					
Q.6 (a.	Explain import and export facility in detail.	[5]			
(b.	Explain How to Create mailing labels.	[5]			
0.645	OR				
Q.6 (a.	Explain in detail Database security & Utility.				
(b.	Explain steps to create a simple macro and run macro.	[5]			
	$-\lambda$ –				
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6. Explain How to entering data in table.