

[A-67]

No. Of Printed Pages: 2

SARDAR PATEL UNIVERSITY
F.Y.B.C.A. (SEMESTER-II) EXAMINATION – 2016
US02EBCA01 – DESKTOP PUBLISHING

DATE: 29-03-2016

TIME 02.30 TO 04.30

TOTAL MARKS: 70

- Q.1 Give the answer for following [10]
1. In file menu _____ option is use for change or modifies the page settings.
(A)page setup (B)document setup (C) page setting (D) none
 2. ____ window is display tools that are used for drawing, entering and editing text.
(A) Tool palette (B) control palette (C) plug in pallete (D) None
 3. _____ displays the page at the next higher magnification.
(A) Ctrl - (B) Ctrl + (C) Ctrl+1 (D) Ctrl+0
 4. Insert page option is available in _____ menu.
(A) layout (B) insert (C) file (D) edit
 5. _____ option is use for set the opacity of original color for selected text.
(A) shadow (B) color (C) opacity (D) tint
 6. File created in pagemaker has _____ extension.
(A) .pmd (B) .xls (C) .doc (D) .pop
 7. _____ Option is use for create a non pprinting guideline.
(A) grid (B) guide (C) rulers (D) mask
 8. _____ is the extension of page maker 7 file.
(A) pm5 (B) pm6 (C) pm7 (D) pmd
 9. For editing and proofing of documents PageMaker provides the _____
(A) story editor (B) text editor (C) graphic editor (D) None
 10. When the layer is locked, a _____ icon with a line through it appears.
(A) arrow (B) red (C) pencil (D) blue

- Q.2 Write short answer of any 10. [20]
1. How text tool is use from tool palette?
 2. Write steps to create text using drag and drop.
 3. Why we are using PageMaker?
 4. List popular desktop publishing software.
 5. What do you mean by publishing?
 6. Write a process for make page as master page.
 7. List the types of frame in PageMaker.
 8. Explain purpose of publication.
 9. How can you arrange object.
 10. What is the use of rulers in pagemaker?
 11. What is the use of column in page maker?
 12. Differentiate simple document and template.
- Q.3 (a) Explain Graphics and Desktop Publishing. [6]
(b) Explain the need of Desktop Publishing. [4]
- OR
- (a) Discuss Key features of PageMaker 7. [6]
(b) Explain Advantages of PageMaker in detail. [4]
- Q.4 (a) Explain all modes of Control Palette. [7]
(b) Write steps to specify text wrap options. [3]
- OR
- (a) Describe Print Dialog box of PageMaker 7. [7]
(b) Write steps to place in-line graphic. [3]
- Q.5 (a) Explain numbering page in PageMaker. [5]
(b) Write steps to create a Table from within a PageMaker. [5]
- OR
- (a) Write steps to apply different master pages to different pages in the document. [5]
(b) Write a difference between frame and graphics. [5]
- Q.6 Explain layer palette and character formatting. [10]
- OR
- Q.6 Explain style palette and story editor. [10]

X=X=X

(2)