

(15) Seat No.: _____

No. of printed pages: 2

SARDAR PATEL UNIVERSITY
F.Y.B.C.A. SEMESTER -I (CBCS) EXAMINATION - 2016
US01EBCA03: Desktop Publishing
Wednesday, 16th November, 2016

Time: 10.00 AM to 12.00 PM

Max. Marks: 70

Q-1 Multiple Choice Questions.

[10]

1. _____ is a desktop publishing program.
(a) PageMaker (b) Paint (c) Foxpro (d) compiler
2. To add more pages go to _____.
(a) Layout > Insert Pages (b) Layout>insert (c) Page>insert (d) None
3. DTP is used to create documents with a complex layout of _____.
(a) Text and Graphics (b) Text and Chart (c) Text and music (d) None
4. _____ key is used to display rulers .
(a) Ctr + x (b) Ctr + Y (c) Ctr + Z (d) Ctr + R
5. _____ key is used to drag the object in straight line.
(a) shift (b) control (c) alt (d) ALL of above
6. File created in PageMaker has _____ extension.
(a) .pdf (b) .pmd (c) .page (d) none of them
7. PageMaker does not allow more than _____ pages per single publication.
(a) 99999 (b) 999 (c) 99 (d) 9
8. _____ in PageMaker contains basic design Elements.
(a) Document (b) Master Page (c) Story Editor (d) none of them
9. _____ in PageMaker is considered as the part of a story.
(a) Graphics (b) Text (c) Table (d) none of them
10. _____ menu is not available in story editor
(a) Layout (b) View (c) Element (d) All of Above

①

(P.T.O.)

Q-2 Attempt any ten.

[20]

1. List popular desktop publishing software.
2. Explain meaning of publishing.
3. List any five tools available in PageMaker tool palette.
4. List floating palettes in PageMaker.
5. Write steps to create text using drag and drop.
6. Write steps to duplicate an object.
7. In which ways frame differ from PageMaker graphical object?
8. Write steps to remove master page formatting.
9. Write steps to open story editor.
10. Describe bullets and numbering.
11. Explain PageMaker template.
12. Write steps to remove style.

Q-3 What is PageMaker? List different features of it.

[10]

OR

Q-3 What is PageMaker? Explain Advantages of PageMaker.

[10]

Q-4

- (A) List and explain default PageMaker Palette.
- (B) Write options in the document set up dialog box.

[5]

[5]

OR

Q-4

- (A) Write steps to specify text wrap options.
- (B) Write a difference between frame and graphics.

[5]

[5]

Q-5

- (A) Explain numbering page in PageMaker.
- (B) Write steps to create a Table from within a PageMaker.

[5]

[5]

OR

Q-5

- (A) Explain frame option.
- (B) Write steps to apply different master pages to different pages in the document.

[5]

[5]

Q-6

- (A) Explain Story Editor.
- (B) Explain Export in PageMaker.

[5]

[5]

OR

Q-6

- (A) Explain Sorting page process in PageMaker.
- (B) Explain different element of layer palette.

[5]

[5]

☺☺☺☺☺ Good Luck ☺☺☺☺☺

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