

SARDAR PATEL UNIVERSITY
BBA (ITM) SEMESTER III
SATURDAY, 24th NOVEMBER 2018
TIME 02:00 PM TO 04:00 PM
UM03EBBI03
HUMAN RESOURCE MANAGEMENT-I

MARKS: 60

NOTE: Figures to the right indicate marks.

- | | | |
|------------|--|-------------|
| Q.1 | Discuss the steps in human resource planning process. | [15] |
| OR | | |
| Q1 | [A] Write a note on: Methods of job design. | [08] |
| | [B] Clarify the concept of job description. | [07] |
| | | |
| Q.2 | Define the term training and discuss on-the-job training methods. | [15] |
| OR | | |
| Q.2 | What are the recruitment sources? Explain. | [15] |
| | | |
| Q.3 | Give the meaning of transfer and discuss the types and policy of transfer. | [15] |
| OR | | |
| Q.3 | [A] What are the causes of demotion? Make clear. | [08] |
| | [B] Write a note on: Separation. | [07] |
| | | |
| Q.4 | Give explanation on the factors that affect compensation. | [15] |
| OR | | |
| Q.4 | Discuss in detail the modern techniques of performance appraisal. | [15] |

