

SEAT No. _____

No. of printed pages: 01

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SARDAR PATEL UNIVERSITY
S.Y.BBA (ITM) (SEM-III) EXAMINATION (NC) 2020
Monday, 4th January, 2021
10:00 a.m. to 12:00 p.m.
Human Resource Management – I (UM03EBBI03)

TOTAL MARKS: 60

NOTE: 1) Attempt any FOUR.

2) Figures to the right indicate full marks of the question.

- Q1 Clarify the concept of human resource planning and discuss the process of human resource planning. (15)**
- Q2 Write a note on: (15)**
1. Job Description
2. Job Specification
- Q3 Define Recruitment and explain the sources of recruitment with appropriate figure. (15)**
- Q4 Discuss in detail the various techniques under On-the-Job training. (15)**
- Q5 What is Promotion? Explain the types of promotion. (15)**
- Q6 Explain the causes of Demotion and Absenteeism. (15)**
- Q7 Elaborate the objectives and factors affecting compensation. (15)**
- Q8 Clarify the concept of performance appraisal and discuss its process. (15)**

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