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SEAT No. _____

No. of printed pages: 1

**SARDAR PATEL UNIVERSITY
BBA SEM III EXAMINATION**

2021

Saturday, 2nd January

10.00 a.m. to 12.00 p.m.

UM03CBBA51-Human Resource Management-I

Maximum Marks: 70

- Note: 1. Answer ANY FOUR questions only out of eight questions given below.
2. All questions carry equal marks.**

Q-1 A Define Human Resource Management. Explain its functions in detail.

B Explain Importance of Human resource Management in detail

Q-2 Write Short notes on:

1. Job Analysis 2. Job Description

Q-3 Define Recruitment. Explain various sources of recruitment in detail.

Q-4 Define Selection. Explain procedure of selection in detail.

Q-5 Define Promotion. Explain various types and bases of promotion in detail.

Q-6 Explain term Absenteeism. Explain various causes of absenteeism in detail.

Q-7 A Explain the term wages. Explain various types of wages in detail.

B What are various objectives of compensation?

Q-8 Write short note on: 1. Checklist method 2. 360 degree method

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