

SEAT No. \_\_\_\_\_

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**SARDAR PATEL UNIVERSITY**

Examination, January -2021

B.B.A (GEN) - SEM-III

Human Resource Management - I : UM03CBBA21

Date: 02-01-2021, Saturday

Time: 10:00 A.M. To 12: 00 Hours

Marks: 70

- Attempt any Four Questions.
- All questions carry equal marks.

- Q.1 Explain the concept of Human Resource Management. Discuss the objectives and importance of Human Resource Management. [17.5]
- Q.2 Discuss the functions of Human Resource Management. [17.5]
- Q.3 What is meant by Selection? Explain procedure of selection of employee. [17.5]
- Q.4 Define employees Training. Explain methods of training. [17.5]
- Q.5 What is Demotion? Discuss the causes of Demotion of staff in the organization. [17.5]
- Q.6 Explain the concept of Absenteeism. Discuss the causes Absenteeism of employees in the organization. [17.5]
- Q.7 What is Performance Appraisal? Describe the process of Performance Appraisal. [17.5]
- Q-8 Explain MBO and 360 Degree as a modern method of Performance Appraisal. [17.5]

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