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SARDAR PATEL UNIVERSITY
B. B. A. (General) (Special) Semester – II Examination
Wednesday, 27th April 2011
Time: 4:00 pm to 6:00 pm
HUMAN RESOURCE MANAGEMENT
(UM02CBBA04/09)

Total Marks: 60

Note: Figures to the right indicates marks.

Q. 1. (A) State True or False: (05)

1. Human resource management is a universal concept.
2. The function of human resource management is advisory in nature.
3. Human resource management is that part of management concerned with people at work and with their relationships within the organisation.
4. Human resource management is an outcome of industrial psychology.
5. Planning is an operative function of human resource management.

Q. 1. (B) Explain in detail functions of Human Resource Management. (10)

OR

Q. 1. (A) Fill in the blanks. (05)

1. Human resource management is concerned with managing people at _____.
(country, work, society)
2. Human resource management focuses on _____ rather than on record-keeping or procedures. (action, behaviour, capacity)
3. Human resource management started in the last part of the ____ century.
(18th, 19th, 20th)
4. Human resource management is similar to the _____ system in the human body. (digestive, nervous, skeletal)
5. HRM is a science as it contains an organized body of _____ consisting of principles and techniques. (knowledge, learning, development)

Q. 1. (B) What is Job analysis? What are its uses? (10)

Q. 2. (A) State True or False: (05)

1. Recruitment is a positive concept in nature.
2. Receiving the indent is the first step of recruitment.
3. Effective Recruitment facilitates leadership in an organisation.
4. A well staffed organisation provides to adapt itself to the environment and face the competitors' policies.
5. Recruitment and selection are one and the same.

Q. 2. (B) Discuss the sources of recruitment. Distinguish between recruitment and selection. (10)

OR

