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## SARDAR PATEL UNIVERSITY B.B.A SEM II (General) EXAMINATION 2016 Friday, 1<sup>st</sup> April 2.30 pm to 4.30 pm UM02CBBA0 Company Management-II [UM02.CBBA08]

Maximum Marks: 60

| Not | <u>e</u> : 1<br>2. | . Write your answer according to its weightage.<br>Figures to the right indicate full marks of the questions. |          |
|-----|--------------------|---|----------|
| Q-1 |                    | Define Business. Explain classification of business in detail.  | 15       |
| Q-1 | A<br>B             | Explain various characteristics of business in detail. Explain prerequisites of business in detail.           | 08<br>07 |
| Q-2 |                    | Define Company Secretary. Explain methods and qualifications of appointment of Company Secretary in detail.   | 15       |
| Q-2 | A<br>B             | OR Explain qualities of Company Secretary in detail. Explain duties of Company Secretary in detail.           | 07<br>08 |
| Q-3 |                    | Explain various factors to be considered for providing office accommodation in detail.                        | 15       |
| Q-3 | A<br>B             | OR Explain principles of good layout in detail. Explain in detail: 1. Group Layout. 2. Process Layout         | 07<br>08 |
| Q-4 |                    | Define Business Combinations. Explain Various types of combinations in detail.  OR                            | 15       |
| Q-4 | A<br>B             | Explain causes of combinations in detail.  Explain objectives of combinations in detail.                      | 07<br>08 |