

[112]

**SARDAR PATEL UNIVERSITY**  
**F Y BBA (Honours) (HM) (Semester- I) Examination**  
**(New Course June 2018)**  
**Saturday, 27<sup>th</sup> October 2018**  
**02:00 P.M. to 04:00 P.M.**  
**SUBJECT : HUMAN RESOURCE MANAGEMENT**  
**UM01DBBH21**

**Total Marks : 60**

Q-1 Define the term 'Human Resource Management'. Explain different managerial and operative functions of Human Resource Management. (15)

OR

Q-1 Explain the process of Human Resource Planning. Clarify the concepts of Job Analysis, Job Description and Job Specification. (15)

Q-2 "Recruitment is a positive process and selection is a negative process". Explain this statement with reference to process of Selection. (15)

OR

Q-2

[A] Describe various external sources of recruitment. (07)

[B] Differentiate between training and development. (08)

Q-3 Explain the concept of 'Promotion', 'Transfer' and 'Demotion'. Discuss the purpose of Promotion. (15)

OR

Q-3

[A] Discuss importance of Performance Appraisal. (09)

[B] Differentiate between Performance Appraisal and Job Evaluation. (06)

Q-4 Explain the concept of 'Human Resource Development'. Discuss functions of HRD manager. (15)

OR

Q-4 Write notes on – (15)

1. Need for HRD
2. Employees for Lease
3. Human Resource Accounting

— x —

(1)