

[108/A16]

No. of Printed Pages : 1

Sc

SARDAR PATEL UNIVERSITY

B.B.A.(General) – First Semester Examination

Thursday, 25th October, 2018. Time : 02-00 P.M. TO 04-00 P.M.

Subject: Company Management

Subject Code: UM01CBBA03

Total Marks: 60

Note: Figures to the right indicate marks.

- Q.1 What is office management? Discuss scientific office management. (15)
- OR
- Q.1 Explain the use of technology and computer for data management. (15)
- Q.2 Explain features, merits and demerits of joint stock company. (15)
- OR
- Q.2 Discuss company formation procedure with reference to memorandum of association. (15)
- Q.3 Discuss : qualification and appointment of managing director. (15)
- OR
- Q.3 Narrate : Position, qualification and disqualification of director. (15)
- Q.4 Write Note on :
- (i) Agenda (07)
- (ii) Annual General Meeting (08)
- OR
- Q.4 Write Note on : (07)
- (i) Resolution
- (ii) Extra Ordinary General Meeting (08)

—X—
(1)