

(A-2) Seat NO: \_\_\_\_\_

No. of printed pages: 02

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SARDAR PATEL UNIVERSITY  
Semester V(CBCS) NC

Subject / Course Code: ~~UA05EEEN23~~ UA05EENG23  
Functional English IX

Date: 14 May, 2016  
Day: Saturday

Total Marks: 70  
Time: 10.30 am to 1.30 pm

**Note:** 1. Attempt all the questions

2. Figures to right indicate full marks.

Q 1 (A) Discuss advantages and disadvantages of Social Networking Sites.

OR

(10)

Q 1 (A) "Delivering an effective presentation is an art". Explain the given statement discussing various techniques of it.

Q 1 (B) Write short notes on the following:

1. Twitter
2. Friendster

OR

(10)

Q 1 (B) Write short notes on the following:

1. Telex
2. Fax

Q 2 (A) Draft a notice and agenda for upcoming cultural program.

OR

(10)

Q 2 (A) Prepare the minutes of the meeting of students' central council.

Q 2 (B) Write a detailed note on the methods of preparing an effective speech.

OR

(10)

Q 2 (B) Prepare a Welcome Speech to be delivered by the Student General Secretary on the occasion of Parent's Meet.

Q 3 (A) Write short notes on the following:

1. Face book
2. Orkut

OR

(10)

Q 3 (A) Write short notes on the following:

1. Agenda
2. Minutes

Q 3 (B) Write an unsolicited application for the post of a Clerk cum Typist.

OR

(10)

Q 3 (B) Differentiate between Solicited and Unsolicited Application

Q 4 (A) Match the antonyms from column A with column B. (Any Five)

(05)

Column A

1. dainty
2. dismal
3. ancient
4. wax
5. frank
6. satisfactory
7. scatter
8. peace

Column B

1. secretive
2. war
3. collect
4. unsatisfactory
5. clumsy
6. wane
7. modern
8. cheerful

Q 4 (B) Match the synonyms from column A with column B. (Any Five)

(05)

Column A

1. labor
2. humiliate
3. lucid
4. valid
5. lean
6. immense
7. craving
8. anguish

Column B

1. huge
2. humble
3. longing
4. toil
5. sorrow
6. thin
7. legitimate
8. understandable

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