

SEAT No. _____

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SARDAR PATEL UNIVERSITY
2nd SEMESTER B.A. 2021-22(Regular)
SUBJECT: FUNCTIONAL ENGLISH
CODE: UA02GFEN52

Title: Remedial Grammar

DATE: 30th April, 2022

TIME: 09:00 a.m. to 11:00 a.m.

DAY: Saturday

Marks: 70

Q-1. Attempt any TWO of the following: (40)

- 1 Explain the method of changing Direct into indirect form of speech.
- 2 "Adverbs add something to the meaning of verbs".- Explain the statement focusing on the types of adverbs with examples.
- 3 "Greetings and salutations are courtesy words"- Explain with their types with examples.
- 4 Write a detailed note on dates and times.

Q-2. Attempt any TWO of the following: (30)

1 Do as directed:

1. Write the most formal salutation.
2. Write today's date in Ordinal numbers.
3. Working together _____ in understanding the team better. (Choose suitable verb; helps, help)
4. "Don't waste your time", she said to the boys. (change into indirect speech)
5. That set of combs _____ (belong, belongs) to me. (Choose correct verb)
6. If you work hard, _____ (complete the sentence appropriately)
7. If you harm the dog, It will bite you. (Use 'Unless')
8. If I were you, _____. (complete the sentence appropriately)
9. Write today's date in American method.
10. Write the most informal salutation.
11. My mother said, "Close the door." (change the speech)
12. Time and tide _____ for no man. (Choose correct verb: Wait, waits, Waiting)
13. Gold and silver _____ precious metals. (Choose correct verb: are, is, has)
14. The news _____ true. (Choose correct verb: are, is, have)
15. He said, "What a picture it is!" (Change the speech)

2 (A) Fill in the blanks with appropriate verb form of those given in the brackets to each sentence:

- 1 Stop _____. (to sing/singing/sung)
- 2 _____ can enlarge your knowledge. (to read/reading/read)
- 3 The earth _____ round the sun. (Move, moves, moved)
- 4 The mangoes don't _____ good. (Taste, tastes, is tasting)
- 5 Look! The birds _____. (flies, are flying, fly)
- 6 My brother _____ home next Sunday. (Go, will go, goes)
- 7 She _____ since morning. (cook, has been cooking, had cooked)

(1)

P.T.O.

8 See! The band _____ from the park. (is coming, come, comes)

(B) Match A with B:

A

B

- | | |
|--|--|
| 1 If I become the prime minister of India, | 1. I shall start a school for poor children. |
| 2 I don't mind coming to your house, | 2. I will be healthy. |
| 3 If I you exercise, | 3. I shall remove poverty. |
| 4 Unless it rains this year, | 4. If you invite me. |
| 5 If I win a million rupees, | 5. There will be drought |
| 6 If she were rich, | 6. She would have married him |
| 7 If he had been younger, | 7. She would buy that car. |

3. Do as directed:

- 1 How cute she is! (Change into assertive)
- 2 Nikita is taller than Babita. (Change into Positive)
- 3 Delhi is the biggest city of India. (Change into Comparative)
- 4 He is a poor man, but he is honest. (Change into Complex sentence)
- 5 Mumbai is the best part of our country. (Change into positive)
- 6 A lion is the strongest animal in the forest. (Change into Comparative)
- 7 Tell me where you live. (Change into simple sentence)
- 8 The duration of his stay is doubtful. (Change into complex sentence)
- 9 Make adverb of 'Attention'.
- 10 Make adverb of 'easy'.
- 11 Seeing a lion he fled away. (Change into compound sentence)
- 12 Unless you run fast you will miss the train. (Change into compound sentence)
- 13 She will not pay unless she is forced. (change into Simple sentence)
- 14 Anil Ambani is the richest man in India. (Use 'richer')
- 15 Rani is better than any other girl. (Use 'The best')

4. (A) State whether the following statements are true or false:

- 1 An adverb is a word that modifies a noun.
- 2 'Dear Sir', is the most informal salutation.
- 3 There are two types of salutation.
- 4 In American method of writing a date the date comes first.
- 5 In British method of writing a date the month comes at the second place.
- 6 A date in a letter makes the letter a document.
- 7 'My dear' is the most formal salutation.
- 8 A Salutation is a courtesy word.
- 9 'Good morning!' is a greeting.
- 10 Cardinal numbers is known as the British method of writing a date.
- 11 24 hours is also known as GMT.
- 12 The full form of GMT is Grand Motel Time.
- 13 In GMT 'G' stands for Greenwich Village of England.
- 14 In Ordinal numbers the date comes first.
- 15 05:30p.m. in 24 hours is 17:30.