

Guidelines for “College / Department Management”



Sardar Patel University

Vallabh Vidyanagar-388120, Gujarat, India

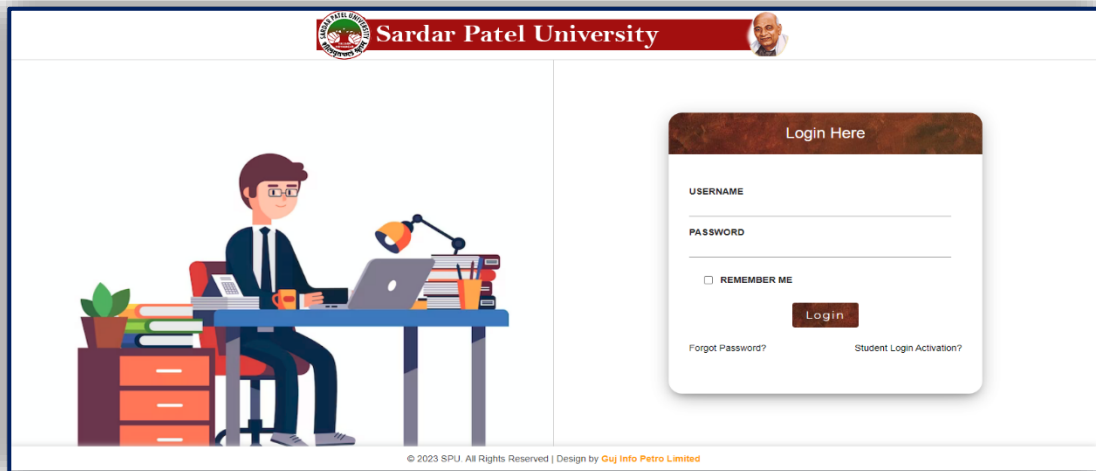
<https://erp.spuportal.in/>

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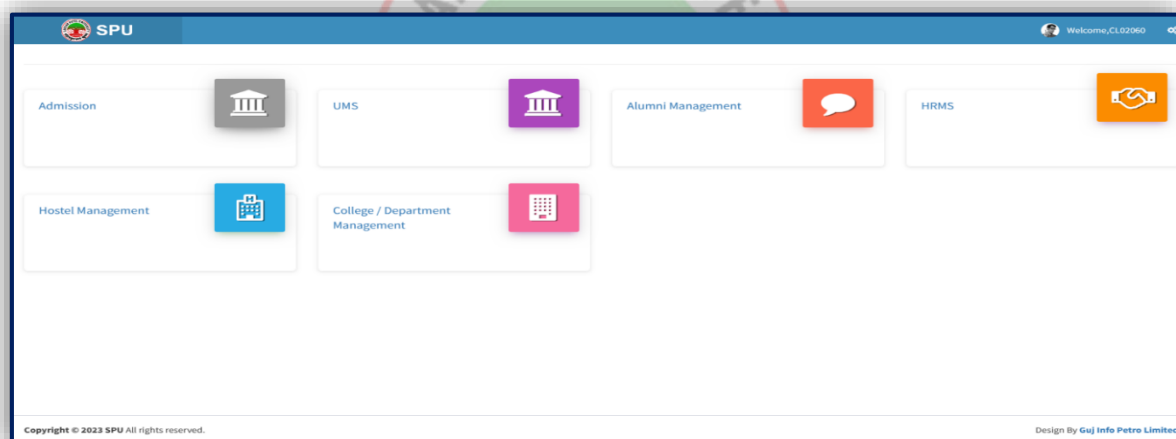
1. **HRMS (Fill the College Teachers Information(only for Affiliated Colleges)**

Step 1: login through <https://erp.spuportal.in/>

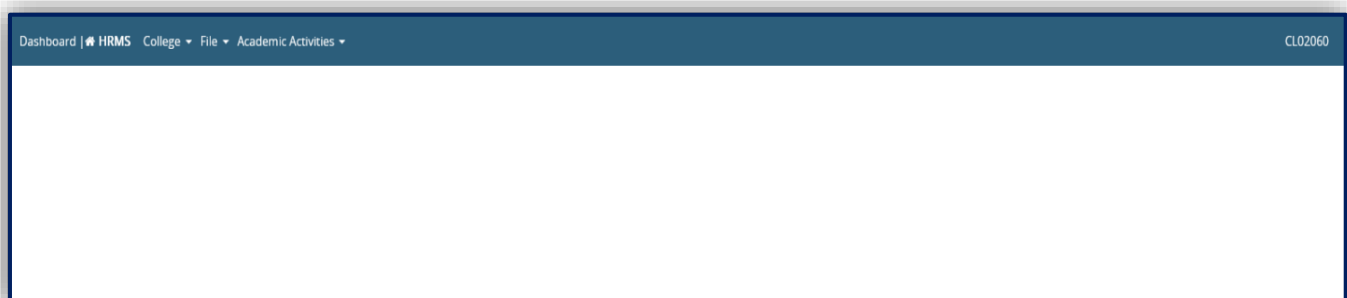


Step 2: Login with your user name and password:

Step 3: Going to **HRMS**----->



Step 4: Following screen will be displayed



Click on **“College”** → Click on **“College Teacher”** → Click on **“Add Affiliated College Teacher”** & enter data in following page.

Step 4: Following screen will be displayed and enter teacher data of your college by approval of College Principal. It will used in College/Department module for subject mapping and internal marks entry. University Department teacher data is already carry forward from University HRMS module directly.

Dashboard | HRMS | College | Add | Academic Activities
CU20260

Add College Teacher
View College Teacher

College: Arts, Science & P. A. Patel Commerce College

Personal Details

Title: -- Please Select --	Gender: <input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender
First Name: <input style="width: 90%;" type="text"/>	Category: -- Please Select --
Middle Name: <input style="width: 90%;" type="text"/>	Blood Group: -- Please Select --
Last Name: <input style="width: 90%;" type="text"/>	DOB: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>
Father's Name: <input style="width: 90%;" type="text"/>	Marital Status: -- Please Select --
Mother's Name: <input style="width: 90%;" type="text"/>	Spouse Name: <input style="width: 90%;" type="text"/>
Religion: -- Please Select --	

Employment Details

Service Book Number: <input style="width: 90%;" type="text"/>	Application Form Number: <input style="width: 90%;" type="text"/>
Employee Code: <input style="width: 90%;" type="text"/>	Job Type: <input checked="" type="radio"/> Part Time <input type="radio"/> Full Time
Employee Category: <input checked="" type="radio"/> Permanent <input type="radio"/> Contractual	Government/GIA/SFI: <input checked="" type="radio"/> Government <input type="radio"/> Grant In Aid (GIA) <input type="radio"/> Self Finance (SFI)
Present Designation: -- Please Select --	Class: -- Please Select --
Present Designation Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>	Appointment Order: -- Please Select --
Appointed Under Category: -- Please Select --	Reporting Officer: -- Please Select --
	Reason for Exit: -- Please Select --
	Is Active: <input checked="" type="checkbox"/> (Note - Only Active (✓) Employee Can Login Into This System)
	Probation Period (In Year): <input style="width: 90%;" type="text"/>
	Probation End Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>

Joining Details

Joining Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>	Probation Period (In Year): <input style="width: 90%;" type="text"/>
Joining Designation: -- Please Select --	Probation End Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>
Confirmation Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>	

Retirement/Exit Details

Superannuation Age (as per Date Of Birth): -- Please Select --	Retirement Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>
Term Retirement: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>	Last Working Day: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>

Contact Details

Phone No: <input style="width: 90%;" type="text"/>	Personal Email ID: <input style="width: 90%;" type="text"/>
Mobile No: <input style="width: 90%;" type="text"/>	Email ID: <input style="width: 90%;" type="text"/>
Office No: <input style="width: 90%;" type="text"/>	User Name: <input style="width: 90%;" type="text"/>

Subject Appointment Details

Faculty: -- Please Select --	Subject of Appointment: -- Please Select --
Allocated Weekly Work Load: <input style="width: 90%;" type="text"/>	

Approval Details

Government Approval No: <input style="width: 90%;" type="text"/>	Government Approval Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>
University Approval No: <input style="width: 90%;" type="text"/>	University Approval Date: <input style="width: 90%;" type="text" value="dd/mm/yyyy"/>

In Case of Emergency

ICL Name: <input style="width: 90%;" type="text"/>	ICL Name 1: <input style="width: 90%;" type="text"/>
ICE Number: <input style="width: 90%;" type="text"/>	ICE Number 1: <input style="width: 90%;" type="text"/>
ICE Relation: <input style="width: 90%;" type="text"/>	ICE Relation 1: <input style="width: 90%;" type="text"/>

Address

Current Address Line 1: <input style="width: 90%;" type="text"/>	Same As Current Address: <input type="checkbox"/>
Current Address Line 2: <input style="width: 90%;" type="text"/>	Permanent Address Line 1: <input style="width: 90%;" type="text"/>
Current Address Line 3: <input style="width: 90%;" type="text"/>	Permanent Address Line 2: <input style="width: 90%;" type="text"/>
Current State: -- Please Select --	Permanent State: -- Please Select --
Current District: -- Please Select --	Permanent District: -- Please Select --
Current City: -- Please Select --	Permanent City: -- Please Select --
Current Address PIN Code: <input style="width: 90%;" type="text"/>	Permanent Address PIN Code: <input style="width: 90%;" type="text"/>

Physical Handicap Details

Is PH: <input type="checkbox"/>	
PH Type: -- Please Select --	
PH Percentage: <input style="width: 90%;" type="text"/>	

Miscellaneous

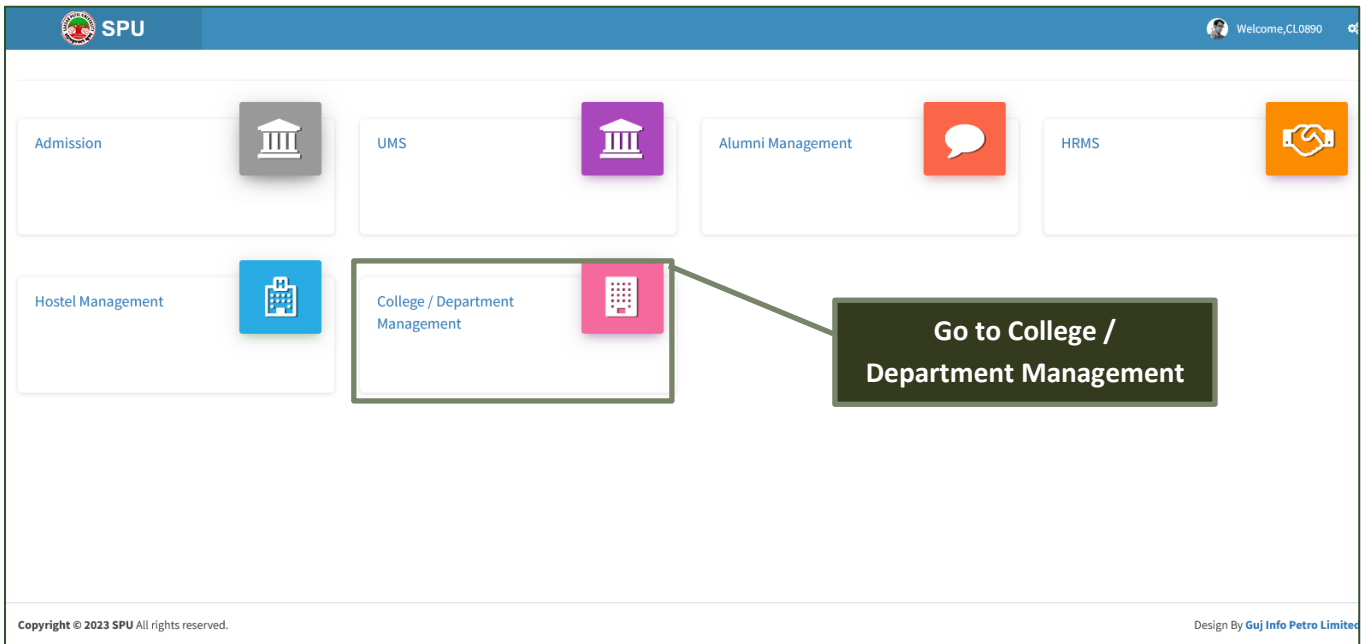
PAN No.: <input style="width: 90%;" type="text"/>	EPIC No.: <input style="width: 90%;" type="text"/>
SU AC No.: <input style="width: 90%;" type="text"/>	IPSC Code: <input style="width: 90%;" type="text"/>
Bank Branch Name: <input style="width: 90%;" type="text"/>	Bank Name: <input style="width: 90%;" type="text"/>
Aadhar Card No.: <input style="width: 90%;" type="text"/>	
Canceled (Emp/Passport) Photo (Maximum 2.0 MB): <input type="button" value="Browse"/> No file selected.	
ParCard Photo (Maximum 2.0 MB): <input type="button" value="Browse"/> No file selected.	
Remarks: <input style="width: 90%;" type="text"/>	

Upload Profile Photo

Employee Photo (Maximum 2.0 MB): <input type="button" value="Browse"/> No file selected.	
--	--

2. College /Department Management

Go to: **“College /Department Management”**



- Then Show the Dashboard on your Display Screen

The screenshot displays the SPU Department Dashboard for the Academic Year 2023-2024. The dashboard includes a sidebar with navigation options like Home, Dashboard, Masters, and Reports. The main content area features several widgets:

- Admission Year:** 2023-2024
- College:** P.G.Department of Materials Science
- Program:** Master of Science (Materials Science)
- Batch:** MASTER OF SCIENCE (MATERIALS ...)
- Semester:** M.Sc. (Materials Science) Semester...
- NO. OF PROGRAM:** 3 (College Wise)
- NO. OF STUDENT:** 9 (College Wise)
- NO. OF TEACHER:** 2 (College Wise), 0 (College Wise Visiting Teacher)
- Program Wise Student:** A pie chart showing student distribution.
- Semester Category And Gender Wise Student:** A table showing student counts by gender and category.
- Semester Result Category And Gender Wise Student:** A table showing student counts by gender and result category.
- Goal Completion Student:** A progress bar showing completion rates for Division Mapping (9/9), Subject Selection (9/9), and Roll No. Generation (9/9).
- Students Applied for College Transfer in Other Colleges:** A table with columns for Sr. No, Current Program Term, Transfer to Program Term, No. of Total Students, No. of Verified Students, and No. of Currently Allotted Students.
- Students Applied for College Transfer from Other Colleges:** A table with columns for Sr. No, Program, Current Program Term, Transfer to Program Term, No. of Total Students, No. of Verified Students, and No. of Currently Allotted Students.

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2.1 Program Term Division Mapping

(Masters→ Program Term Division Mapping)

View Functionality:

- This page shows no. of divisions created/mapped for a particular college and programme based on selected criteria.
- Click on Edit Sign to edit a particular record of divisions mapped with college/department & programme. Click on Update Button to save changes. Click on Green Button to view updated record of divisions mapped with college/department & programme.
- Click on Delete Sign to delete a particular record.

View Program Term Division Mapping

Admission Year: * 2022-2023

College / Department: * Pioneer Physiotherapy College, Vadodara

Program Name: * Master of Physiotherapy

Academic Batch Name: * M.PT.22-23

Show 10 entries per page

Sr. No.	College Name	Program Name	Term	No. Of Division	Edit	Delete
1	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	FX, M.P.T.	1		

Showing 1 to 1 of 1 entries

Search:

Previous Next

Plus Button

Edit/Delete

Add Functionality:

- Click on Plus Button to add no. of division for a selected college/department and programme.
- Click on Add Division Details Button to add new divisions for a particular college/department, programme. Divisions can be created in combinations of College Program Type and Medium. Later in Student Division Mapping, students will be loaded on the basis of this selection.
- Divisions will be created on the basis of No. Of Divisions entered.
- Click Submit/Update Button to submit/update the record.
- Click on Green Button to view submitted/updated record of divisions mapped with college/department & programme.
- Academic year and Admission year should be selected appropriately.

Add Program Term Division Mapping

Admission Year: * 2022-2023

College / Department: * Pioneer Physiotherapy College, Vadodara

Program Name: * Master of Physiotherapy

Academic Batch Name: * M.PT.22-23

Term: * FX, M.P.T.

No. Of Division: *

Add Division Details

View

Add Division

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- Click on Add Division button to add a new row to the Division list.

Department

- Home
- Dashboard
- Masters
- College / Department Configuration
- Student Configuration
- Internal / Practical Exam
- Grant Admission
- Reports

Add Program Term Division Mapping

Admission Year : 2022-2023

College / Department : Pioneer Physiotherapy College, Vadodara

Program Name : BACHELOR OF PHYSIOTHERAPY

Academic Batch Name : B.P.T. 2022-2023

Term : B.P.T. Semester - 1

Division Details

Add Division

Sr. No.	Medium	College Program Type	Division Name	Is Active	Remove
1	None selected	None selected	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="button" value="x"/>
2	None selected	None selected	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="button" value="x"/>

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2.2 College / Department Subject Mapping

(College / Department Configuration → College / Department Subject Mapping)

ViewFunctionality:

- This pageshows no. of subjects mapped with a particular college/department & programme on basis of selected criteria.
- Click on Edit Sign to edit a particular record of subjects mapped with college/department & programme. Click the Update Button to save changes. Click on Green Button to view updated record of subjects mapped with college/department & programme.
- Click on Delete Sign to delete a particular record.

Department

- Home
- Dashboard
- Masters
- College / Department Configuration
- Student Configuration
- Reports

View College / Department Subject Mapping Details

+ Plus

Admission Year : 2022-2023

College / Department : Pioneer Physiotherapy College, Vadodara

Program Name : Master of Physiotherapy

Academic Batch Name : M.P.T.22-23

Show 10 entries per page Search:

Sr. No.	Admission Year	College / Department Name	Program Name	Academic Batch Name	Term	No. of Subjects	Edit	Delete
1	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.P.T.22-23	FY. M.P.T.	5	<input checked="" type="checkbox"/>	<input type="button" value="x"/>

Showing 1 to 1 of 1 entries

↑ ↑
Edit/Delete

Add Functionality:

- Click on Plus Button add/map subjects with college/department & programme.
- Click Submit/Update Button to submit/update the record.
- Click on Green Button to view submitted/updated record of subjects mapped with college/department & programme.

2.3 Teacher Subject Division Mapping (Masters → Teacher Subject Division Mapping)

View Functionality:

- This page shows no. of subjects & divisions mapped with a particular teacher including visiting faculty for a particular college based on selected criteria.
- Click on Edit Sign to edit records of subjects and divisions mapped with a particular teacher for selected college/department. Click on Update Button to save changes. Click on Green Button to view updated record of subjects and divisions mapped with a selected teacher.
- Click on Delete Sign to delete a particular record.

Department View Teacher Subject Division Mapping

Admission Year : * 2022-2023

College / Department Name : * Pioneer Physiotherapy College, Vadodara

Is Visiting Faculty? :

Teacher Name : * DIPESH BABUBHAI PATEL

Show 10 entries per page

Sr. No.	College Name	Term	Teacher Name	No Of Subject	No Of Divisions	Edit	Delete
1	Pioneer Physiotherapy College, Vadodara	FY, M.P.T.	DIPESH BABUBHAI PATEL	4	1		

Showing 1 to 1 of 1 entries

Previous 1 Next

Edit/Delete

Add Functionality:

- Click on Plus Button to add/map subjects and divisions with a selected teacher including visiting faculty for a selected college/department.
- Click on Add Subject Division Data Button to add new subject and division for a particular teacher.
- Click Submit/Update Button to submit/update the record.
- Click on Green Button to view submitted/updated record of subjects and divisions mapped with a selected teacher.

Department Add Teacher Subject Division Mapping

Admission Year : * 2022-2023

College / Department : * Pioneer Physiotherapy College, Vadodara

Is Visiting Faculty? :

Teacher Name : * DIPESH BABUBHAI PATEL

Subject Division Details

Add Subject Division Data

Add Subject Division

View

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2.4 Visiting Teacher (Masters → Visiting Teacher)

View Functionality:

- This page shows a list of visiting teaches assigned to a particular college/department based on selected criteria.
- Click on Edit Sign to edit records of visiting teacher mapped with a particular college/department. Click on Update Button to save changes. Click on Green Button to view updated list of visiting teachers mapped with a selected college/department.
- Click on Delete Sign to delete a particular record.

Add Functionality:

- Click on Plus Button to add full details of visiting teacher for assigning to a selected department/college. Click Submit/Update Button to submit/update the record.
- Click on Green Button to view submitted/updated list of visiting teacher assigned to a particular college/department.

3. Student Configuration

3.1. Student Subject Mapping (Student Configuration → Student Subject Mapping)

View Functionality:

- This page shows list of students mapped with college/department & programme on basis of selected criteria.
- Click on Edit Sign to edit a particular record of subjects mapped a student for a selected college/department & programme. Click on Update Button to save changes. Click on Green Button to see updated record of subjects mapped a particular student.
- Click on Delete Sign to delete a particular record.

Sr. No.	Academic Year	College / Department Name	Program Name	Academic Batch Name	Term	Enrollment No.	Student Name	Type	Is MBP Subject Selection?	View	Edit	Delete
1	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610001	ADHYARU MEGHABEN BHARAT KUMAR	Regular	Yes			
2	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610002	BAROT VAIDEH PARESHBHAI	Regular	Yes			
3	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610003	GIRI NEHA PREMSHANKAR	Regular	Yes			
4	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610004	HARJANI KAJAL MANGUKUMAR	Regular	Yes			
5	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610005	JAMBU RINKAL PUSHPADAN	Regular	Yes			
6	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610006	JASWANI HEENABEN BHARAT KUMAR	Regular	Yes			
7	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610007	MAKIVANA PRITESH RAJESHBHAI	Regular	Yes			
8	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610008	PANMAR MITAL JAGDESH	Regular	Yes			
9	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610009	PATEL DHARA KAMLESH KUMAR	Regular	Yes			
10	2022-2023	Pioneer Physiotherapy College, Vadodara	Master of Physiotherapy	M.PT.22-23	FX.M.PT.	R22050315050610010	PATILAK TWRINKAL VOJESHBHAI	Regular	Yes			

Add Functionality:

- Click on Plus Button add/map students with subjects for a selected college/department & programme.
- Select subjects and students to be linked with for a selected college/department & programme.
- Entry can be done either on individual Level basis or for all levels together.
- Multiple selection of students can be done.
- Click Submit/Update Button to submit/update the record.
- Click on Green Button to see submitted/updated record of subjects mapped a particular student.

Subject Details

Levels:

No.	Subject Details
Compulsory :	
<input type="checkbox"/>	MPTOC101 - Research Methodology, Biostatistics, Scientific Writing and Physiotherapy Ethics, Education, Manage
<input type="checkbox"/>	MPTOC102 - Physiotherapy Movement Sciences
<input type="checkbox"/>	MPTOC103 - Physical & Functional Diagnosis and Clinical Decision Making
<input type="checkbox"/>	MPTOC104 - Advance Physio-therapeutics
<input type="checkbox"/>	MPTOP101 - Part -I Practical

Student Details

Student:

3.2. Release Student Subject Selection

(Student Configuration → Release Student Subject Selection)

AddFunctionality:

- Subject Selection has to be released/freeze using this form.
- Once the subject selection is completed, students will be loaded in “Subject Selection Release Pending”. Select all students and click Save.
- If the release is done, then students will load in “Subject Selection Released”.
- If Subject selection is pending, then students will load in “Subject Selection Pending”.
- If subject selection has to be unreleased, then students will load in “Unrelease subject selection (Withdrawal Cases)”. Only those students will load whose exam forms are withdrawn.

Department

- Home
- Dashboard
- Masters
- College / Department Configuration
- Student Configuration
- Internal / Practical Exam
- Grant Admission
- Reports

Release Student Subject Selection

Admission Year : * 2022-2023

College / Department : * Pioneer Physiotherapy College, Vadodara

Program Name : * BACHELOR OF PHYSIOTHERAPY

Academic Batch Name : * B.P.T. 2022-2023

Syballus Batch Name : * B.P.T. 2022-2023

Term : * B.P.T. Semester - 1

View Students : * Subject Selection Release Pending
 Subject Selection Released
 Subject Selection Pending
 UnRelease Subject Selection (Withdrawal Cases)

Specialization : -Please Select-

Student Details

Sr. No.	<input type="checkbox"/>	Enrollment No.	Student Name	Subject Count	View
---------	--------------------------	----------------	--------------	---------------	------

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3.3. Student Division Mapping (Student Configuration → Student Division Mapping)

View Functionality:

The screenshot displays the 'View Student Division Mapping' page. It features a sidebar with navigation options: Home, Dashboard, Masters, College / Department Configuration, Student Configuration, and Reports. The main content area has a header 'View Student Division Mapping' and a plus button. Below the header are four dropdown menus: 'Admission Year' (2022-2023), 'College / Department' (Pioneer Physiotherapy College, Vadodara), 'Program Name' (Master of Physiotherapy), and 'Academic Batch Name' (M.P.T.22-23). A table below shows one entry with columns: Sr. No., College/Department Name, Term, Division Name, No Of Students, Add Student, Edit / View, and Delete. The entry has Sr. No. 1, College/Department Name Pioneer Physiotherapy College, Vadodara, Term FX M.P.T., Division Name Div A, and No Of Students 19. A search box is on the right. A red box labeled 'Plus' points to the plus button. A red box labeled 'Add/Edit/View/Delete' points to the 'Add Student', 'Edit / View', and 'Delete' buttons in the table.

- This page shows no. of students mapped with a particular division of college/department & programme on basis of selected criteria.
- Click on Edit Sign to edit a particular record of students mapped with a particular division of a selected college/department & programme. Click on Update Button to save changes. Click on Green Button to see updated record of no. of students mapped with a particular division of a selected college/department & programme.
- Click on Delete Sign to delete a particular record.

Add Functionality:

- Click on Plus Button add/map students with a particular division of a selected college/department & programme.
- Add/map students with a particular division of a selected college/department & programme.
- Click Submit/Update Button to submit/update the record.
- Click on Green Button to see submitted/updated record of no. of students mapped with a particular division of a selected college/department & programme.
- By using Filter Criteria, students can be filtered by entering the first letter of whatever is selected in Filter By.
- Multiple students can be mapped to a division.
- Students will be displayed as per the selection of College Program Type and Medium while Division creation.

Department

- Home
- Dashboard
- Masters
- College / Department Configuration
- Student Configuration
- Internal / Practical Exam
- Grant Admission
- Reports

Add Student Division Mapping

View

Admission Year : 2023-2024

College / Department : Pioneer Physiotherapy College, Vadodara

Program Name : BACHELOR OF SCIENCE

Academic Batch Name : B.Sc.23-24

Term : B.Sc. Semester - 1

UnFreeze

Division : -Please Select-

Filter Criteria

Filter By : -Please Select-

From : **To :** Generate

Student Details

Submit
Cancel

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3.4. Student Roll Number Generation (Student Configuration→Student Roll Number Generation)

View Functionality :

- This page shows Student Roll Number Generation records details & edit, view and delete options.
- Click on Edit Sign to edit students roll numbers records mapped with a particular college/department, programme & division. Click on Update Button to save changes. Click on Green Button to see updated students roll numbers records mapped with a division for a selected college/department & programme.
- Click on Delete Sign to delete a particular record.

Department

- Home
- Dashboard
- Masters
- College / Department Configuration
- Student Configuration
- Reports

View Student Roll Number

Admission Year : 2022-2023

College / Department : Pioneer Physiotherapy College, Vadodara

Program Name : Master of Physiotherapy

Academic Batch Name : M.P.T.22-23

Show 10 entries per page

Sr. No.	College/Department Name	Term	Division Name	Edit / View	Delete
1	Pioneer Physiotherapy College, Vadodara	FY. M.P.T.	Div A		

Showing 1 to 1 of 1 entries

Previous
1
Next

Edit/Delete

Department

- Home
- Dashboard
- Masters
- College / Department Configuration
- Student Configuration
- Internal / Practical Exam
- Reports

Add Student Roll Number Generation

Admission Year : * 2023-2024

College / Department : * P.G.Department of Materials Science

Program Name : * Master of Science (Materials Science)

Academic Batch Name : * MASTER OF SCIENCE (MATERIALS SCIENCE) (2023-24)

Term : * M.Sc. (Materials Science) Semester - 1

UnFreeze

Division : * -Please Select-

Generate Roll Nos Automatically ?

Roll No Configuration

Prefix : Start No : *

Student Details

Sorting Type : * -Please Select- Sorting Preferences : * Name - Father's Name - Surname - E...



Add Functionality:

SPU Academic Year : 2023-2024 Welcome, CL0890

Department Add Student Roll Number Generation

Generate Roll Nos Automatically ?

Roll No Configuration

Prefix : Start No : *

Ex. B.Sc. , BA, Bcom

Student Details

Sorting Type : * Sorting Preferences : *

Sr. No.	Enrollment No.	Student Name	Prefix	Roll No
1	2300510005	CHAUHAN KEYURKUMAR PANKAJBHAI	A	<input type="text" value="6"/>
2	2300510002	SUTHAR DILIPBHAI GOVINDBHAI	A	<input type="text" value="3"/>
3	2300510001	KALVANI ANUJ AMBALAL	A	<input type="text" value="2"/>
4	2300510007	MALEK MOHMMED FAIYAJ RASID AHMED	A	<input type="text" value="9"/>
5	2300510006	DODIYA MAYANK KAMALESHBHAI	A	<input type="text" value="8"/>
6	2300510003	ROKAD JAY PARESHBHAI	A	<input type="text" value="4"/>
7	2300510009	TALA RAHUL RAJESHBHAI	A	<input type="text" value="11"/>
8	2300510004	MISTRY JENISH PRAVINBHAI	A	<input type="text" value="5"/>
9	2300510008	MISTRY PREYASHKUMAR HARISHBHAI	A	<input type="text" value="10"/>

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- Click on Plus Button to generate Students Roll Number records based on selected criteria like college/department, programme, term, automatic generation, sorting type and preference.
- Add/map students roll numbers records with a particular division of a selected college/department & programme.
- Click Submit/Update Button to submit/update the record.
- Click on Green Button to see submitted/updated students roll numbers records mapped with a division for a selected college/department & programme.

- Roll numbers can be generated automatically or manually by checking/unchecking “Generate Roll Nos. Automatically?” “Respectively.
- There is also provision to add prefix in all roll nos.
- When roll nos. are to be generated automatically, then Start No. has to be provided.
- Students can be sorted in multiple ways using the options given in Sorting section.
- Click on Generate button to view Student list.

All the Functionality of Point 2, 3 and 4 you should be done at the time of starting of every new semester.



4. Internal / Practical Exam

4.1. Internal / Practical Exam Marks Entry

(Internal / Practical Exam → Internal / Practical Exam Marks Entry)

View Functionality :

- This page shows list of Marks entry done on the basis of Divisions, Subjects and Subject components.
- Click on the Plus button to add new entries.
- Click on Edit Sign to edit marks obtained by each student in a particular subject of corresponding college/department & programme, term & year. Click on Update Button to save changes
- Click on Delete Sign to delete a particular record.
- Records are available for Edit/Delete only till the marks are not released.

Department

View College Final Internal/Practical Marks Entry

Plus **Search** Search Student By Seat No.

College / Department : * Pioneer Physiotherapy College, Vadodara

Program Name : * Master of Physiotherapy

Term : * F.Y. M.P.T.

Exam : * MASTER OF PHYSIOTHERAPY F.Y. M.P.T. JULY-2023

Sr. No.	Subject Component Name	Subject Name	Batch Name	Division Name	Entry Type (New/ Carry Forwarded/ Both)	Edit	Delete
1	INTERNAL	Research Methodology, Biostatistics, Scientific Writing and Physiotherapy Ethics, Education, Manage - Compulsory	M.P.T.22-23	Div A	New Entries		
2	INTERNAL	Physiotherapy Movement Sciences - Compulsory	M.P.T.22-23	Div A	New Entries		
3	INTERNAL	Physical & Functional Diagnosis and Clinical Decision Making - Compulsory	M.P.T.22-23	Div A	New Entries		
4	INTERNAL	Advance Physio-therapeutics - Compulsory	M.P.T.22-23	Div A	New Entries		
5	PRACTICAL EXTERNAL	Part -I Practical - Compulsory	M.P.T.22-23	Div A	New Entries		
6	PRACTICAL INTERNAL	Part -I Practical - Compulsory	M.P.T.22-23	Div A	New Entries		

Edit/ Delete

Add Functionality:

- Click on Plus Button to generate students' list for final internal / practical exam marks entry for a particular subject based on selected criteria like college/department, programme, batch name, exam type, term & examination.
- To enter Marks of students for a subject, it is mandatory to have Teacher subject mapping done for that subject and the division to which the students belong.
- If an external faculty is teaching a subject, then tick the "Is External Faculty?", and enter the details.

- Add marks in “Obtained Marks” field received by students for the selected subject and subject Component. If student was absent, untick the field named “**Is Present?**”. If entry of marks is being done for first time (Regular/WHOLE Exam type), “New Entry” label will be shown under “**Type**” field.
- Click SubmitButton to submit/update the record.
- Click on Green Button to see submitted/updated students marks records in a particular exam.



View

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- College / Department Configuration
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- Grant Admission
- Reports

Admission Year : * 2022-2023

College / Department : * Pioneer Physiotherapy College, Vadodara

Program Name : * Master of Physiotherapy

Academic Batch Name : * M.PT.22-23

Term : * FY. M.PT.

Exam : * MASTER OF PHYSIOTHERAPY FY. M.PT. JULY-2023

Unfreeze

Division : * Div A

Subject Name : * Compulsory - MPT0C101 - Research Methodology, Biostatistics, Scientific Writing and Physiotherapy Ethics, Education, M...

Component Type : * INTERNAL - INTERNAL

Teacher Name : * ranvir kumar mahato

Visiting Teacher Name :

Is External Faculty?

Student Details

Sr. No.	Seat No.	Roll No.	Student Name	Total Marks	Is Present ?	Obtained Marks	Type
1	1	MPT1	ADHYARU MEGHABEN BHARATKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
2	2	MPT2	BAROT VAIDEHI PARESHBHAI	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
3	3	MPT3	GIRI NEHA PREMESHANKAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
4	4	MPT4	HARJANI KAJAL MANOJKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
5	5	MPT5	JAMBU RINKAL PUSHPADAN	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
6	6	MPT6	JASWANI HEENABEN BHARATKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
7	7	MPT7	MAKWANA PRITESH RAJESHBHAI	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
8	8	MPT8	PARMAR MITTAL JAGDISH	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
9	9	MPT9	PATEL DHARA KAMLESHKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
10	10	MPT10	PATHAK TWINKAL YOGESHBHAI	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
11	11	MPT11	PATIL DIVYA SANTOSH	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
12	12	MPT12	RAJPUT VAIDEHI PRAVINKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
13	13	MPT13	RAVAT MARIYA BURHANBHAI	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
14	14	MPT14	SHAH DHRUVI MUKESH	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
15	15	MPT15	SHAH PUSHTI NARAYANBHAI	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
16	16	MPT16	SHETHWALA AYESHABIBI MOHAMMEDSIDDIK	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
17	17	MPT17	SHRIVASTAVA LAVINA SUSHILKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
18	18	MPT18	SOLANKI HEENA KIRANBHAI	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry
19	19	MPT19	SOLANKI NEHABEN MUKESHKUMAR	20.00	<input checked="" type="checkbox"/>	<input type="text"/>	New Entry

Submit Cancel

Search Functionality:

- Click on “Search Student by Seat No.” Button present on the View page to load the student search page.
- Select the criteria like Programme Name, Term & Exam from the respective list and enter the student’s Seat No. Then click on Search Button.
- Based on the selection, student’s details like Admission Year, College Name, Student Name, Current Academic Name, Division Name & Roll No. will be searched and displayed.
-

Department Search Student Details By Seat No.

Program Name: * Master of Physiotherapy

Term: * FY. M.P.T.

Exam: * MASTER OF PHYSIOTHERAPY FY. M.P.T. JULY-2023

Seat No.: * 5

Show 10 entries per page Search:

Sr. No.	Admission Year	College Name	Student Name	Current Academic Year	Division Name	Roll No.
1	2022-2023	Pioneer Physiotherapy College, Vadodara	JAMBU RINKAL PUSHPVADAN	2022-2023	Div A	MPT5

Showing 1 to 1 of 1 entries Previous 1 Next

Search

4.2. Release Internal Exam Marks (Internal / Practical Exam → Release Internal Exam Marks)

View Functionality:

- This feature is used to release/freeze the marks entry done in the previous section.
- If marks are already released, then Eye Sign will be displayed in “View/Release” column along the subject. Click on Eye Sign to view already released marks obtained by each student in a particular subject of corresponding college/department & programme, term & year. For released marks, the “Is Released” column will be displayed as “Released”.
- For unreleased marks entry, the “Paper Plane” sign will be displayed in “View/Release” column along the subject & corresponding “Is released” column will be blank. To release the marks, click on the “Paper Plane” sign. Once marks are released, “Released” will be displayed in “Is Released” column.
- Use Search box to filter the generated list .
- Clicking on Plus button will redirect to the new marks entry form as explained earlier.

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Release / View Internal Exam Marks

College / Department : Pioneer Physiotherapy College, Vadodara

Program Name : Master of Physiotherapy

Term : FY, M.P.T.

Exam : MASTER OF PHYSIOTHERAPY FY, M.P.T. JULY-2023

Show 10 entries per page Search: Search

Sr. No.	Is Released?	Subject Component Name	Subject Name	Batch Name	Division Name	Entry Type (New/ Carry Forwarded/ Both)	View / Release
1		INTERNAL	Research Methodology, Biostatistics, Scientific Writing and Physiotherapy Ethics, Education, Manage - Compulsory	M.P.T.22-23	Div A	New Entries	View
2	Released	INTERNAL	Physiotherapy Movement Sciences - Compulsory	M.P.T.22-23	Div A	New Entries	Paper Plane View
3	Released	INTERNAL	Physical & Functional Diagnosis and Clinical Decision Making - Compulsory	M.P.T.22-23	Div A	New Entries	View
4	Released	INTERNAL	Advance Physio-therapeutics - Compulsory	M.P.T.22-23	Div A	New Entries	View
5	Released	PRACTICAL EXTERNAL	Part -I Practical - Compulsory	M.P.T.22-23	Div A	New Entries	View
6	Released	PRACTICAL INTERNAL	Part -I Practical - Compulsory	M.P.T.22-23	Div A	New Entries	View

Showing 1 to 6 of 6 entries Previous 1 Next

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- **Release Functionality**

- By clicking on the release button in the View page, Marks entry of that particular record will be shown as mentioned in the screenshot below.
- User shall verify the marks entry and Click Release button to release the marks received by all students for a particular subject, subject component, college and programme.
- Click on Green Button to see students released marks records for a particular exam mapped with mapped with college/department, programme & term.

Add College Final Internal/Practical Marks Entry

View

Admission Year : * 2022-2023

College / Department : * Pioneer Physiotherapy College, Vadodara

Program Name : * Master of Physiotherapy

Academic Batch Name : * M.P.T.22-23

Term : * FY, M.P.T.

Exam : * MASTER OF PHYSIOTHERAPY FY, M.P.T. JULY-2023

Division : * Div A

Subject Name : * Compulsory - MPTOC101 - Research Methodology, Biostatistics, Scientific Writing and Physiotherapy Ethics, Education, M...

Component Type : * INTERNAL - INTERNAL

Teacher Name : * ranvir kumar mahato

Visiting Teacher Name :

Is External Faculty?

Student Details

Sr. No.	Seat No.	Roll No.	Student Name	Total Marks	Is Present ?	Obtained Marks	Type
1	1	MPT1	ADHYARU MEGHABEN BHARATKUMAR	20.00	<input checked="" type="checkbox"/>	15.00	New Entry
2	10	MPT10	PATHAK TWINKAL YOGESHBHAI	20.00	<input checked="" type="checkbox"/>	17.00	New Entry
3	11	MPT11	PATIL DIVYA SANTOSH	20.00	<input checked="" type="checkbox"/>	16.00	New Entry
4	12	MPT12	RAJPUT VAIDEHI PRAVINKUMAR	20.00	<input checked="" type="checkbox"/>	17.00	New Entry
5	14	MPT14	SHAH DHRUVI MUKESH	20.00	<input checked="" type="checkbox"/>	14.00	New Entry
6	15	MPT15	SHAH PUSHTI NARAYANBHAI	20.00	<input checked="" type="checkbox"/>	15.00	New Entry
7	16	MPT16	SHETHWALA AYESHABIBI MOHAMMEDSIDDIK	20.00	<input checked="" type="checkbox"/>	15.00	New Entry
8	17	MPT17	SHRIVASTAVA LAVINA SUSHILKUMAR	20.00	<input checked="" type="checkbox"/>	18.00	New Entry
9	18	MPT18	SOLANKI HEENA KIRANBHAI	20.00	<input checked="" type="checkbox"/>	18.00	New Entry
10	19	MPT19	SOLANKI NEHABEN MUKESHKUMAR	20.00	<input checked="" type="checkbox"/>	15.00	New Entry
11	2	MPT2	BAROT VAIDEHI PARESHBHAI	20.00	<input checked="" type="checkbox"/>	14.00	New Entry
12	3	MPT3	GIRI NEHA PREMSHANKAR	20.00	<input checked="" type="checkbox"/>	15.00	New Entry
13	4	MPT4	HARJANI KAJAL MANOJKUMAR	20.00	<input checked="" type="checkbox"/>	12.00	New Entry
14	5	MPT5	JAMBU RINKAL PUSHPVADAN	20.00	<input checked="" type="checkbox"/>	14.00	New Entry
15	6	MPT6	JASWANI HEENABEN BHARATKUMAR	20.00	<input checked="" type="checkbox"/>	15.00	New Entry
16	7	MPT7	MAKWANA PRITESH RAJESHBHAI	20.00	<input checked="" type="checkbox"/>	13.00	New Entry
17	8	MPT8	PARMAR MITTAL JAGDISH	20.00	<input checked="" type="checkbox"/>	16.00	New Entry
18	9	MPT9	PATEL DHARA KAMLESHKUMAR	20.00	<input checked="" type="checkbox"/>	16.00	New Entry

Click to Release final marks

4.3. Internal Exam Marks Entry Detailed Status

(Internal / Practical Exam → Internal Exam Marks Entry Detailed Status)

View Functionality:

- This page shows no. of student for whom internal, practical internal/external subjects marks entry is done, pending as well as marks release done or pending mapped for theselected college/department, programme& examination on basis of selected criteria.
- Click on Eye button to see the list of students along with their details like Roll No., Exam Year, Exam Type, etc. for whom the marks entries are pending.
- Use Search box to filter the result shown below

Sr. No.	Subject Name	Subject Component Name	Marks Entry Done For Students	Marks Entry Pending For Students	Marks Release Done For Students	Marks Release Pending For Students	Total Students	View Pending Students
1	Compulsory - Applied Anatomy & Applied Physiology	Section - I	0	8	0	8	8	
2	Compulsory - Applied Anatomy & Applied Physiology	Section - II	0	8	0	8	8	
3	Compulsory - Applied Sociology & Applied Psychology	Section - I	0	8	0	8	8	
4	Compulsory - Applied	Section - II	0	8	0	8	8	

Sr. No.	Enrollment No.	Student Name	Division Name	Roll Number	Admission Year	Current Academic Year	Exam Type	Is Part/ATKT Subject Selection Change?
1	E22080059080310002	GADHAVI KASHISHBEN SURESHBHAI	A	2	2022-2023	2022-2023	Whole	No
2	E22080059080310004	PARMAR BANSARI HARSHADBHAI	A	4	2022-2023	2022-2023	Whole	No
3	E22080059080310003	MAKWANA VIBHA SHANTILAL	A	3	2022-2023	2022-2023	Whole	No
4	E22080059080310001	BHOI PRIYANSHU RAJESHBHAI	A	1	2022-2023	2022-2023	Whole	No
5	E22080059080310006	PARMAR SAGAR DEVENDRABHAI	A	6	2022-2023	2022-2023	Whole	No
6	E22080059080310005	PARMAR DHRUPALI PRAVINBHAI	A	5	2022-2023	2022-2023	Whole	No
7	E22080059080310007	PATEL AARTI RAJENDRAKUMAR	A	7	2022-2023	2022-2023	Whole	No
8	E22080059080310008	PATEL HARDIKABEN NILESHKUMAR	A	8	2022-2023	2022-2023	Whole	No

5. Reports

1.1. College Final Internal Marks Report

Consolidated Verified Statement of Internal Marks (After Submitted to University)
(Reports → College Final Internal Marks Report)

View Functionality:

- This report shows marks obtained by each students in each subjects for a selected exam, college/department, programme, term & component.

SPU Academic Year: 2023-2024 Welcome, CL0890

Department

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College Final Internal Marks Report

Admission Year : * 2023-2024

College / Department : * P.G.Department of Materials Science

Program Name : * Master of Science (Materials Science)

Academic Batch Name : * MASTER OF SCIENCE (MATERIALS SCIENCE) (2023-24)

Term : * M.Sc. (Materials Science) Semester - 1

Exam : * M.Sc. (Materials Science) (First Semester)

Component : * INTERNAL

View Report

1 of 1 Find | Next

SARDAR PATEL UNIVERSITY, VALLABH VIDYANAGAR
Consolidated Verified Statement of Internal Marks (After Submitted to University)
Exam Name : M.Sc. (Materials Science) (First Semester) (October - 2023)

PAGE NO.: 1
DATE: 09-11-2023

COLLEGE : (79) P.G.Department of Materials Science TERM : M.Sc. (Materials Science) Semester - 1

Student Name	Seat No.	Roll No.	P501CMT551 30	P501CMT552 30	P501CMT553 30	P501CMT554 30	P501CMT555 30	P501CMT556 30	Total Marks	Student Signature
ANJU AMBALAL KALVANI	1	A2	24	23	23	16	21	18	125	
DILIPBHAI GOVINDBHAI SUTHAR	2	A3	21	23	18	13	15	18	108	
JAY PARESHBHAI ROKAD	3	A4	17	21	17	14	13	10	101	
JENISH PRAVINBHAI MISTRY	4	A5	16	18	14	12	15	18	93	
KEYURKUMAR PANKAJBHAI CHALUHAN	5	A6	23	23	22	16	16	19	119	
MAVANK HAMALESHBHAI DODIYA	6	A8	21	21	19	14	22	19	116	
MOHAMMED FAIJAZ RASID AHMED MALEK	7	A9	23	23	18	13	18	20	115	
PREYASHKUMAR HARISHBHAI MISTRY	8	A10	19	20	17	16	20	18	110	
RAHUL RAJESHBHAI TALA	9	A11	24	24	20	15	22	19	124	
Teacher's Signature										

PRINCIPAL SIGNATURE WITH SEAL

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