



E- TENDER NOTICE

For

125 NOs.

Desktop Computers

(HP/ACER/DELL/LENOVO Brand Computers Only)



SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar (Anand-Gujarat) - 388120

From:

To,
The Registrar,
Sardar Patel University
Vallabh Vidyanagar , Anand - 388120, Gujarat

Subject: Submission of tender for **Supply and Installation of Desktop Computers of Brand HP/DELL/ACER/LENOVO with UPS.**

Sir,

I/We hereby submit the offer (duly filled) in response to the advertisement/tender notice for supply and installation of Desktop Computers with UPS in accordance with the terms and conditions declare as under:-

I/We hereby offer to supply to Sardar Patel University, Vallabh Vidyanagar in accordance with the terms and conditions, attached herewith.

I/We enclose herewith Tender Fee and EMD in favor of Sardar Patel University, Vallabh Vidyanagar

Particulars	Amount	Amount in Words	DD No. and Date
Tender Fee	5000/-	Rupees Five Thousand only	
EMD	2,00,000/-	Rupees two lakh only	

I/We carefully read, understood, and agree to abide by the said terms and conditions set in the tender document hereto annexed and the description of the items.

I/We agree that in case of dispute, if any, the decision of The Vice Chancellor, Sardar Patel University, Vallabh Vidyanagar- 388-120 shall be final and binding upon me/us.

Signature of Bidder
(With Stamp, Name and Designation)



SARDAR PATEL UNIVERSITY

University Road, Vallabh Vidyanagar - 388 120, Gujarat

E-TENDER

NOTICE No. SPU/UGC/DESKTOP COMPUTERS/2023-2024

For the supply and Installation of DESKTOP COMPUTERS OF HP/DELL/ACER/LENOVO Brand only with UPS

Registrar, Sardar Patel University, Vallabh Vidyanagar invites E-Tender from Manufacturer/Authorized Dealers/Sole Distributors and Authorized Agents/Stockiest for the supply of HP/DELL/ACER/LENOVO brand of Desktop Computers with UPS to Sardar Patel University. Interested Manufacturer/Authorized Dealers/Sole Distributors and Authorized Agents/stockiest wish to participate in online tenders can apply through www.nprocure.com. For detailed information, download the tender documents from University's website: www.spuvvn.edu/ tenders.

Tender Item	Tender Fees & Security Deposit
Supply of Desktop Computers with UPS	1) Tender Fees: Rs. 5000/- 2) EMD: Rs. 2,00,000/- 3) Security Deposit: 5% of order cost

TENDER SCHEDULE:

1	Online bid Start Date	Dt. 28-04-2023
2	Last Date and Time of Online Submission of Offer Form/Price Bid	Up to Dt. 26-05-2023 up to 17.00 Hrs.
3	Physical Submission of Tender Fee, Technical Bid and Other required Documents etc. (In Hard Copy)	Up to Dt. 02-06-2023 up to 16.30 Hrs.
4	Online Technical Bid & Physical Verification of Submitted Documents at University main building (Room No. 307), IQAC Office, Sardar Patel University, Vallabh Vidyanagar- 388 120	Dt. 08-06-2023 15.00 Hrs onwards
5.	Online Opening of Price Bid at University Main Building, Room No. 307 , IQAC Office, Sardar Patel University, Vallabh Vidyanagar-388 120	Dt. 08-06-2023 15.00 Hrs onwards if possible

Submission of Tender Fee, EMD and other essential documents as mentioned above to the office of the Registrar (UGC Section), Sardar Patel University, University Road, Vallabh Vidyanagar-388 120, Ph. No. (02692) 226825/226802, TELE FAX: (02692) 237258/236475.

- 1) The Tender without Earnest Money Deposit (EMD), Tender Fee and required documents will be rejected.
- 2) The University reserves all rights to accept or reject Tender. It may accept any or reject any or all Tender without assigning any reason thereof, and consider any tender with/without Negotiation if necessary.
- 3) Tenderers are requested to submit the tender copy along with Technical bid and related essential all physical documents in envelope clearly mentioning the name of work on the cover" **Tender for Desktop Computer"** and submit at **The Registrar (UGC Section), Sardar Patel University, Vallabh Vidyanagar.**
- 4) For the further details/clarification please contact the **Director, G H Patel Computer Centre, V VNagar, Contact No :02692-226848.**



Sardar Patel University, Vallabh Vidyanagar

Tender Details -

Organization/Department Name:	SARDAR PATEL UNIVERSITY
Circle/Division	UGC Section
IFB No./Tender Notice No.	2023-24
Name of Items	Desktop Computers with UPS: 125 Nos.
Estimated Contract value(INR)	Approximate Rs. 65,00,000/-
Delivery Period	6-8 Weeks from the date of issue of an order
Mode of Tender	Open
Tender Currency Type	INR
Sector category	Educational Institute, State Governments.
Form of Contract	Supply and Installation
Product Category	Desktop Computers with UPS
Amount Details	
Tender fees	Rs. 5000/- (Rupees Five thousand only)
Tender Fees Payable to:	The Registrar, Sardar Patel University, Payable at Vallabh Vidyanagar
Bid Security/EMD (INR)	(Please Refer tender documents for item wise EMD/SECURITY Deposit details on Page No. 3)
Bid Security/EMD in Favour of	The Registrar, Sardar Patel University, Vallabh Vidyanagar
Tender Dates	
Online Bid Start Date	28/04/2023
Online Bid End Date	26/05/2023 (17:00 hrs.)
Pre Bid Meeting	No Meeting
Last Date of Submission of Physical Documents	05/06/2023 (16:30 hrs.)
Bid Validity Period	90 days
Other Details	
Bid inviting Address:	The Registrar (UGC Section), Sardar Patel University, Vallabh Vidyanagar, Anand-Gujarat)- 388120
Bid Opening Authority:	Tender Opening Committee
Address: For Technical Bid	At IQAC, (Room No.307) University Building, Sardar Patel University, Vallabh Vidyanagar.
Technical Bid Opening Date	08/06/2023 (15:00 hrs. onwards)
Commercial Bid Opening Date	08/06/2023 (15:00 hrs. onwards)
Contact Details:	02692-226825
Technical Specification	Page Number :- 9
Terms and conditions of the Tender.	Page Number :- 10 to 11
Compliance Sheet	Page Number :- 12
Checklist and Declaration	Page Number :- 13

Date :

Place:

Firm's Contact: Mobile:

Tele (Home) :

Firm Sign & Stamp

Tele (Office) :

Annexure – I
BIDDER'S DETAIL

1.	Name of the Party/Company	:	
2.	Registration No. (Company/Industry/Shop act)	:	
3.	Address of the Party/Company (electricity or telephone bill, not older than 3 months or recent municipal tax receipt)	:	
4.	Phone No. Mobile No. Working email address	:	
5.	Fax No.	:	
6.	PAN Card No.	:	
7.	Adhar Card No.	:	
8.	GST No.	:	
9.	Period of delivery of goods after placing the order	:	

Place:

Date:

Signature of bidder
(With Stamp, Name & Designation)

Annexure – II

(Original affidavit from the bidder that business entity is not black listed (notarized on Rs. 300 stamp paper).

Declaration

I _____ do hereby declare that our firm is not black listed and no enquiries / cases are pending against us by Govt. of India / Govt. of Gujarat or any Grant in aid organization, since inception of the firm / Company.

I further undertake that, if above declaration proves to be wrong / incorrect or misleading; our tender/contract stands to be cancelled/terminated.

Place:

Signature of bidder

Date:

(With Stamp, Name & Designation)

Annexure – III
Particulars of Turnover

Name and Address of the Tenderer :

Particulars of Turnover in the following years as per audited accounts

Financial Year	Total Turnover
2019-2020	Rs
2020-2021	Rs
2021-2022	Rs

It is certified that above details are correct / fair and audited.

Signature of Chartered Accountant with Stamp

Signature of Authorized person

Annexure – IV

COMMERCIAL BID ***(To be submitted online only)***

Name of an Item	Quantity	Rates per Nos. in Rs. (Including all tax)	Total Cost (Including all tax)
Desktop Computers with UPS	125 Nos.		

Note : Rate must be quoted inclusive of all taxes, transportation/fares and charges.

Signature with Seal

Annexure – V

DETAILED SPECIFICATIONS

Desktop Computer Specification

Sr.	Name	Description
1	Desktop Computer with UPS	<p>HP/DELL/ACER/LENOVO Make Desktop Computers with 3 years OEM onsite Warranty :</p> <p>12th Generation Intel(R) Core(TM) i5 processor Intel Q670 Chipset 8GB (1X8 GB) 2666Mhz DDR4 Memory Memory Expandable to 64 GB using spare DIMM slots in GB SSD - 220/240 GB NVME 1TB 7200 rpm Hard Drive DVD-RW Drive Integrated Graphics, TPM 2.0 or Upper Integrated High Definition audio with internal speaker Integrated Gigabit (10/100/1000 Mb/s NIC) LAN Ports Front : 2 x USB 3.0, Back: 4 USB Ports or provided by OEM 1 microphone/headphone combo and HDMI instead of DVI-D,VGA, 3 stack audio jacks supporting 5.1 sound 1 audio and 1 Mic port Slots: 2x PCIe x1, 1 PCIe x16, PCI or Upper Slots: 1x PCIe x1 slot, 1 PCIe x16, PCI or Upper Wifi Connectivity & Bluetooth available inbuilt or external USB Keyboard & Optical Mouse same make as PC 21.5” LED Monitor, Tower cabinet VPRO Technology supported Desktop Microsoft Windows 10 Pro or Upper 64 bit OS Pre-Loaded with UPS 0.6 KVA</p>

Terms and Conditions of the Tender

GENERAL CONDITIONS

The Tenderer should invariably submit tender in three sealed covers separately namely:

(1) EMD Cover (2) Technical Bid Cover and (3) Commercial Bid Cover.

1) EMD COVER:

EMD cover should contain EMD in form of Demand Draft only, no Multi-city / At - Par cheque will be considered; for amount as mention in Priced Tender Form (PTF). The name of the Bank must be mentioned on cover itself. Offer without separate EMD covers, the technical bid cover will not be opened. THIS MAY PLEASE BE NOTED.

2) TECHNICAL BID COVER

- I) Technical Bid cover should contain copy of Priced Tender Form (PTF) along with attested copies of GST Registration, PAN Card, AADHAR Card, Authorization Certificate and other documents as per check list.
- II) The details of CA certified Turnover of TENDERER of last three years.
- III) Tenderer should also furnish the details on nature of constitution of their firm; names and addresses of the Partners / Proprietors/Directors. Also, specify details or documents requested in Tender Enquiry.

3) COMMERCIAL BID

- I) Commercial Bid has to be submitted in separate duly sealed envelope. Envelope must be marked "Commercial Bid for Computer Desktop.
- II) Rates should be quoted including GST, FOR destination delivery should be inclusive of Insurance charges. In case the tenderer fails to provide such separate details in its quotation, offers will be considered as inclusive of all Taxes.

4) GENERAL CONDITIONS

- 1 Minimum **THREE** years of experience of Supply of Desktop computer /of same categories of an items in State/ Central Gov Institute. Order copy must be attached as a proof (F.Y. 2019-20 2020-21 and 2021-22)
- 2 The Bidder should have minimum Rs 2 Crore annual turnover for last three years each. Turnover certificate with CA certified must be attached as a proof (F.Y. 2019-20, 2020-21 and 2021-22).
- 3 The Bidder has to submit proof of GST No., PAN/ TAN along with tender documents.
- 4 While opening of tender, you are liberty to be present or authorize your representative to be present at the time of opening of the Technical bid as well as Commercial bid specified in the schedule, at your cost.
- 5 Bidder must attached valid Manufacturer's Authorization Certificate.
- 6 In case you are successful in getting the order, you shall be required to pay a sum **5% of Order Cost as a Security Deposit Amount payable to the Registrar, Sardar Patel University**. This Deposit is to be paid by Demand Draft only.
- 7 Sardar Patel University reserves the right to either accept the tender in full or part or divide the quantity between/amongst one or more tenderers without assigning any reasons.
- 8 The bidder should ensure that duly furnished hard copy as per checklist (Annuxure-VI)

must reach to the office of **The Registrar (UGC Section), Sardar Patel University, Vallabh Vidyanagar (Gujarat)-388120 on or before 02/06/2023, 16.30 hrs.** Envelop should be marked as **“Tender for Supply of Desktop computers”**.

- 9 The supply must be within the delivery period mentioned in the purchase order;
- 10 The advance payment will not be made under any circumstances. Further, the payment of the supplies will be made after execution of the complete order.
- 11 Inability for the supply of goods within the stipulated period of time as per the specification by the party after placement of an order will lead to forfeiture of Security Deposit or EMD and you will be black listed with immediate effect.
- 12 In case of any dispute, decision of Vice chancellor, Sardar Patel University ,Vallabh Vidyanagar shall stand final.
- 13 The jurisdiction for any legal dispute shall be Anand District court only.
- 14 If any of the required information is missing, the bid will be rejected straight away. If any kind of malpractice found regarding the details submitted by the bidder at any stage of procedure, then the bid will be immediately rejected and the party will be blacklisted for future endeavors.
- 15 University reserves all rights to cancel the part of whole bid without giving any reason
- 16 Tender received after the stipulated date will not be considered.
- 17 Overwriting and corrections should be attested properly. The bid should be complete in all respects and should be duly signed. Incomplete and unsigned bids will not be considered at all.
- 18 Brands other than HP/DELL/ACER/LENOVO will not be considered and tender will be rejected.
- 19 Availability of Service Centers: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location, If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
- 20 Service & Support: Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
- 21 Service & Support: Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
- 22 Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

We agree to abide by all the terms and conditions of rate contract mentioned in this tender document.

Place:

Date:

Signature of bidder
(With Stamp, Name & Designation)

**COMPLIANCE SHEET TO BE CONFIRMED BY OEM AND NEED TO BE
SUBMITTED ALONG WITH TECHNICAL BID
NON-COMPLIANCE WILL BE NOT ACCEPTABLE**

Business Class Desktop PC	Compliance		Remark
	Yes	No	
Make : HP/ACER/DELL/LENOVO			
Model:			
Warranty: 3 years OEM onsite Warranty			
12 th Generation Intel(R) Core(TM) i5 processor			
Intel Q670 Chipset			
8GB (1X8 GB) 2666Mhz DDR4 Memory			
SSD - 220/240 GB NVME			
1TB 7200 rpm Hard Drive			
DVD-RW Drive			
Integrated Graphics, TPM 2.0 or Upper			
Integrated High Definition audio with internal speaker			
Integrated Gigabit (10/100/1000 Mb/s NIC) LAN Ports			
USB Ports : Front : 2 x USB 3.0, Back: 4 USB Ports or provided by OEM			
1 microphone/headphone combo and HDMI instead of DVI-D,VGA, 1 audio & 1 Mic port			
Slots: 1x PCIe x1, 1 PCIe x16, PCI or Upper			
Wifi Connectivity & Bluetooth available inbuilt or external			
USB Keyboard & Optical Mouse same make as PC			
21.5" or Upper LED Monitor, Tower cabinet			
VPRO Technology supported Desktop			
Microsoft Windows 10 Pro 64 bit Operating System Pre-Loaded			
0.6 KVA UPS for battery back up			

Annexure – VI

CHECKLIST

Please give the Page No. to entire set of Tender and documents enclosed with and Confirm it is in proper sequence as prescribe as under.

Sr. No.	Document / Certificate	Submitted Yes/No.	Page No.
1	Tender Fee: Demand draft of Rs. 5000/- (Non-Refundable) in favor of “ The Registrar, Sardar Patel University ”. Payable to Vallabh Vidyanagar		
2	EMD: Demand draft of Rs. 2,00,000/- (Refundable) in favor of “ The Registrar, Sardar Patel University ”. Payable to Vallabh Vidyanagar		
3	Bidder Details (Annexure -I)		
4	Original affidavit from the bidder that business entity is not Black listed (notarized on Rs. 300 stamp paper). (Annexure-II)		
5	Particulars of Turnover certified by Charter Accountant (Annexure-III)		
6	Order copy of Supply of same categories of an items in State/ Central gov. institute of last three years attached? (A.Y. 2019-20 2020-21 and 2021-22)		
7	Terms and conditions duly signed on each page		
8	Valid Registration Certificate of bidder’s firm. (Shop Act Registration/ Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration, any one).		
9	Photo copy of PAN Card		
10	Photocopy of AADHAR CARD		
11	Photocopy of GST Certificate		
12	Manufacturer certificate / Valid Authorization Certificate		
13	Technical Specification compliance sheet		

Note: All the above documents are mandatory; missing of any is subjected to rejection for tender. And as per above sequence and numbering.

DECLARATION

I/We solemnly declare that we have submitted all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Place:

Date:

Signature of bidder
(With Stamp, Name & Designation)



SARDAR PATEL UNIVERSITY
VALLABH VIDYANAGAR



E-TENDER NOTICE FOR DESKTOP COMPUTERS

Tender ID: 588685

The Registrar, Sardar Patel University, Vallabh Vidyanagar – 388 120, Anand, Gujarat invites online E-Tender through n-Procure for the purchase of 125 Nos. **DESKTOP COMPUTERS** for Various Department of Sardar Patel University.

The tender documents and its specifications can also be seen/downloaded from our website: www.spuvvn.edu/tenders

The technical bid shall have to be submitted with detailed specifications of Desktop Computers along with Tender fees and EMD. The commercial bid shall have to be submitted in Electronic format only on n-Procure website: www.nprocure.com **Last date of online submission of Bid: 26/05/2023. Last date of submission of physical documents is 02/06/2023. For tender opening date, please refer tender documents.**

(Dr. B.P.Patel)
Registrar

Date: 28/04/ 2023