



SARDAR PATEL UNIVERSITY

Vallabh Vidyanagar

(Reaccredited with 'A' Grade by NAAC (CGPA 3.25))

Master of Social Work (Human Resource) – Semester I

(With Effect from June 2021)

Paper Code PA01CSHR53	Title of the paper Working with Individual	Credits: 05
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Course Objectives	<ul style="list-style-type: none"> • To understand the individual and his/her behaviour with special reference to the organisation • To recognize the significance of Communication and Interview • To describe the relationship of the individuals with reference to organisation and to identify how it influence the individuals in the organisation
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Course Outline:		
Units	Unit Description	Weightage*
1	Individuals in an Industrial Settings	20 %
	1. Introduction and Meaning of Individual Behaviour 2. Factor Affecting Individual Behaviour 3. Basic concept of Person- in-situation', Concept of Stress, Concept of Psychosocial Functioning & Concept of Social Role.	
2	Introduction to Casework	20 %
	1. Components of case work 2. Principles of case work 3. Process of case work	
3	Communication and Interview	20 %
	1. Communication Concept, Nature Types & Techniques of Communication. 2. Principles of communication 3. Process of Communication 4. Interview and its importance. 5. Types of Interview.	
4	Relationship and Recording in Casework	20 %
	1. Meaning and Characteristics 2. Purpose and Principle 3. Nature and Techniques of Recording	
5	Case studies and Project Work	20 %
	1. Absenteeism 2. Channel of Communication	

***Units will have the same weightage in the evaluation as suggested in the course outline**

Teaching-Learning Environment	The course would be taught /learnt through various means like lectures, discussions, writing assignments, viva-voce, seminars, and presentations and browsing on-line resources relevant to the content.
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Evaluation Pattern		
Sr. No	Details of the Evaluation	Weightage
1	Internal Written/Practical Examination	20%
2	Internal continuous assessment in the form of viva-voce, quizzes, seminars, assignments, attendance, case studies and field projects.	10%
3	University Examination	70%

Note: Students will have to score a minimum of 40 (forty) percent to pass the course.

Course Outcome: Having completed this course, student should be able to
<ul style="list-style-type: none"> • Explain the individual and his/her behaviour with special reference to the organisation • Determine the Significance of Communication and Interview • Understand the relationship among the individuals with reference to organisation and to identify how it influence the individuals in the organization • Carry out projects that enable them employable and up scale their skills.

Suggested References	
1	Banerjee. Gauri Rani (1972): Papers on Social Work, Tata Institute of Social Science, Bombay-88.
2	Biestek Felix (1957): Case Work Relationship: Chicago: Loyols University Press.
3	BinsteinGertude (1968): Learning to apply New Concepts to Case Work Practice
4	Epstein, Laura: Talking and Listening 5. Friedlander W. (1958): Concepts and Methods of Social Work. Englewood Clifts: Prentice Hall Ins.
5	Garret Anette Interviewing: It's Principles and Methods, New York, Family Service Association of America
6	Hamilton, Gorden (1959): Theory and Practice of Social Case Work Columbia University Press
7	Hepworth, D. H. and Larsen J.: Direct Social Work Practice: Theory & Skills, California,

	A. (1989) Wadsworth Publishing
8	Hollis, Florence (1966): Case Work, A Psychosocial Therapy. New York: Ramlorn House.
9	Mathew, Grace (1991): Introduction to Social Case Work. Bombay: Tata Institute of Social Sciences.
10	Parad, Howard, (Ed) (1958) Ego Psychology and Dynamic Case Work, New York: FSAA.
11	Perlmaii, Helen Harris: Social Work A Problem Solving Process, Chicago: The (1957) University of Chicago Press.
12	Roberts and Nee (1973): Theories of Social Case Work. Chicago and London: The University of Chicago Press
13	Roberts and Nee (1973): Theories of Social Case Work. Chicago and London: The University of Chicago Press.
14	Strean Herbert S. (1977): Clinical Social Work: Theory & Practice
15	Timms, Noel (1964): Social Case Work: Principles & Practice. London: Routledge & Kegan Paul