

SARDAR PATEL UNIVERSITY
Programme: M.Sc (Home Science)
Subject: Textiles & Clothing
Semester: I
Syllabus with Effect from: June - 2013

Paper Code: PH01CHSC01	Total Credit: 2
Title Of Paper: Introduction to Computer	

Unit	Description in detail	Weightage (%)
I	Introduction to windows-98 and MS Office Word Basic, Creating Document/Template, Mail Merge	
II	Introduction to Excel, Data Sort, Functions Working with Power Point	
III	Introduction to Access, use and application in data management\	
IV	Internet-Getting connected, Sending and Receiving E-Mails, use of different search engine	
V	Statistical analysis: Use of Excel, SPSS	

Basic Text & Reference Books:-

- Douglas H. Clements: Computer is early and primary education, Prentice Hall, Inc. 1985.

