

SARDAR PATEL UNIVERSITY
Programme: M.Sc (Home Science)
Subject: Family Resource Management
Semester: I
Syllabus with Effect from: June - 2013

Paper Code: PH01CHSC01	Total Credit: 2
Title Of Paper: Introduction to Computers	

Unit	Description in detail	Weightage (%)
I	Introduction to windows-98 and MS Office Word Basic, Creating Document/Template, Mail Merge	
II	Introduction to Excel, Data Sort, Functions Working with Power Point	
III	Introduction to Access, use and application in data management	
IV	Internet-Getting connected, Sending and Receiving E-Mails, use of different search engines	
V	Statistical analysis: Use of Excel, SPSS	

