## SARDAR PATEL UNIVERSITY

Programme: MHRM Semester: III

Syllabus with effect from: June 2016

Paper Code: PA03EHRM18	Total Cuadita, 2
Title Of Paper: Human Resource Information System	Total Credits: 3

Unit	Description in detail	Weightage (%)
	Learner Objectives	
	1. To create awareness in upcoming managers, of different types of	
	information	
	systems.	
	2. To increase student understanding of IT and their application for	
	human resource.	
	3. To explore the use of some common Information Systems	
1	development tools	200/
1	Introduction to Human Resource Information System	20%
	<b>Different types of computer based information systems:</b> Computers and Computer Based Information Systems /	
	Introduction to Computer	
	Based Information Systems -TPS/MIS/EIS/ES/DSS/OA	
	HRMS Planning	
	Human resource & HRMS	
	Planning an HRMS	
	Designing an HRMS	
	Software for HRMS	
	Hardware for HRMS	
2	Management Information Systems	20%
	Functional Applications / Exercise	
	HRIS Life Cycle/HR responsibility in each phase of HRIS	
	development	
	Pre implementation stage of HRIS:	
	HRIS planning	
	HRIS expectation	
	HRIS cost-benefit value analysis	
	Getting Management support for HRIS	
3	Limitations of computerization of HRIS Implementation of HRIS	20%
3	Tools in HRIS development	20 /0
4	HRIS Applications	20%
-	Applicant and employment management	<b>4</b> ∪ /0
	EEO and affirmative action	
	Compensation	
	Benefits	
	Employee and industrial relations	
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	Training and development	
	Human resource planning	
	OSHA	
	Payroll	
5	Case studies with reference to	20%
	HRIS implication in corporate sector	

## **Basic Text & Reference Books:**

- 1. Rampton, G. M., Turnbull, I. J., & Doran, J. A. (1999). Human Resource Management Systems: A Practical Approach (2nd ed.). Carswell Legal Publications.
- 2. Ceriello, V. R., & Freeman, C. (1998). Human Resource Management Systems: Strategies, Tactics, and Techniques. San Francisco, Calif: Jossey-Bass Publishers, Pfeiffer & Company. / New York: Lexington Books.
- 3. Haag, S., Cummings, M. & Dawkins, J.P. (2007) Management
- 4. information Systems for the Information Age U.S.A.: McGraw-Hill
- 5. Kavanagh and Thite.(2008), Human Resource Information Systems: Basic, Applications, and Future Directions, Sage Publications
- 6. Kavanagh, M. J., Gueutal, H. G., & Tannenbaum, S. I. (1990). Human Resource Information Systems: Development and Application. Boston, Mass: PWS-Kent Publishing Company.
- 7. Lederer, A. L. (Ed.). (1993). Handbook of Human Resource Information Systems. New York: Warren, Gorham and Lamont
- 8. Groe. G.M., Pyle. W.J.J.J. (1996) "Information technology andHR" Human Resource Planning 19 (1) 56 61.
- 9. Hubbard.J.C, Forcht. K.A. (1998) "Human resource information systems: An overview of current ethical and legal issues" Journalof Business Ethics. 17 (12) 1319 1323
- 10. Kovach, K.A, Cathgart.E.J. (1999) "Human resource information systems (HRIS) Providing business with rapid data access, information exchange and strategic advantage" Public Personnel Management. 28 (2) 275 282.
- 11. Targowski, A..S.; Desphande, S.P. (20001) "The utility and selection of an HRIS," Advances in Competitiveness Research