

**SARDAR PATEL UNIVERSITY**  
**Programme: Master of Education**  
**Semester: IV**  
**Syllabus with effect from: December 2016**

<b>Paper Code: PE04EMD2D2</b>	<b>Total Credits: 4</b>
<b>Title Of Paper: (P-2) Dimensions Of Educational Organization</b>	

Unit	Description in detail
	<p><b>OBJECTIVE:</b></p> <ul style="list-style-type: none"> <li>• Students understand the importance of culture and change in term of educational management.</li> <li>• Students understand the management of education in managerial perspectives.</li> <li>• Students understand the change in different aspects management.</li> <li>• Students anlyse an apply insights in education management</li> </ul>
<b>1</b>	<p><b>CONCEPTION OF ORGANIZATION AND ORGANIZATIONAL CULTURE</b></p> <ul style="list-style-type: none"> <li>➤ The nature of Organizational Culture.</li> <li>➤ Definition &amp; Characteristics of Organizational Culture</li> <li>➤ Strong &amp; Weak Culture.</li> <li>➤ Creating &amp; Maintaining Organizational Culture.</li> </ul>
<b>2</b>	<p><b>COMMUNICATION PROCESSES</b></p> <ul style="list-style-type: none"> <li>➤ Historical background of the role of communication</li> <li>➤ Communication as a managerial function</li> <li>➤ Communication &amp; inter personal processes</li> <li>➤ Inter personal Communication, Interactive Communication in Educational Organization.</li> </ul>
<b>3</b>	<p><b>ORGANIZATIONAL CHANGE AND DEVELOPMENT</b></p> <ul style="list-style-type: none"> <li>➤ The change and response to change with special reference to educational organization</li> <li>➤ Constrictive coping to change &amp; the context</li> <li>➤ Organizational Development :Concept, Theoretical Development of Organizational Development.</li> <li>➤ Organizatonal Development:Some techniques.</li> </ul>
<b>4</b>	<p><b>PERCEPTION : MANAGERIAL PERSPECTIVE</b></p> <ul style="list-style-type: none"> <li>➤ The perception process &amp; understanding: a Micro Perspective.</li> <li>➤ The nature &amp; importance of perception.</li> <li>➤ Perceptual selectivity.</li> <li>➤ Social Perception.</li> </ul>

**Basic Text & Reference Books:**

- Government of India. Silver Jubile Sourvenir of CABE 1935-60 Delhi Manager of Publication, 1960



- Government of India, Report of Indian Education.
- Hery, H.P. Changing Concepts in Educational Administration University of Chicago press, 1955.
- Fred. Luthus, Organizational Behavior McGraw-Hill International Education. New Delhi
- Indian Institute of Public Administration. The Organization of Government of India Bombay: Asia Pub. 1958
- Moehlman School Administration, New York: Houghton Miffih 1951. Mukherji L. Problems of Administration of Education in India.
- Mukerji, S. N. Administration of Education in India Baroda Acharya Book Deptt. 1963.
- Naik, J.P. & Syed Nurullah Education in India During the British Period.
- Naik J.P. The Role of Government of India in Education Delhi: Ministry of Education 1963.
- G.C.E.R.T. First Year of Book of Education, New Delhi: 1961.
- Scars, J.B. The Nature of the Administrative Process New York McGraw Hill 1960.
- Gopal K. Kanji, One hundred Method for total quality management, Sage Publication, New Delhi
- Marmar Mukhopadhaya, Total Quality Management in Educaiton, Sage Publication, New Delhi (Second Edition)
- શૈક્ષણિક વ્યવસ્થાપન, ગુજરાત માધ્યમિક શિક્ષણ બોર્ડ – ગાંધીનગર

