

SARDAR PATEL UNIVERSITY
Programme: Master of Education
Semester: I
Syllabus with effect from: June 2013

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| Paper Code: PE01EMED06 | Total Credits: 4 |
| Title Of Paper: Advanced Educational Management | |

| Unit | Description in detail | Weightage (%) |
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| 1 | Personality, Attitudes and Management: The meaning of personality from Psychology to Management The Self concept: Self esteem and Self efficacy of teachers and principals The argyris immaturity – maturity continuum, managerial implications Components and functions of attitude in managerial perspective and educational organizations. | 25 % |
| 2 | Job Satisfaction – Meaning: Job Satisfaction meaning Factors affecting on job satisfaction Outcomes of job satisfaction Organizational commitment and outcomes of organizational commitment | 25 % |
| 3 | Development of Management Skills: Constructive coping with change – planned change Creative thinking and decision making in educational management perspective Behaviour and sources of influence Time management with special reference to educational organizations | 25 % |
| 4 | Learning Organizations: Concept and meaning of learning organization Types of learning organization Traditional learning organizations Organizational behavior in learning organizations | 25 % |

Basic Text & Reference Books:

- C. Lakshman, Knowledge Leadership, Tools for Executive Leaders, Sage Publications, New Delhi
- D.M. Pestonjee, Stress and coping, Indian Institute of Management of Ahmedabad (Sage Publications, New Delhi)
- Fred Luthans, Organisational Behaviour, Prentice Hill of India, New Delhi.
- J. Mohanty, School Administration, Supervision and School Organisation 2010 New Delhi.
- Jai B. P. Sinha, Culture and Organisational Behaviour, Sage Publications New Delhi
- Jandhyala B. G. Tilak (Ed.), Financing of Secondary Education in India, A NUEPA Publication, 2011 New Delhi.
- K. Harigopal, Management of Organisational Change, Sage Publication, New Delhi
- K. Sujatha and P. G. Rani, Management of Secondary Education in India, NUEPA Publication 2011 New Delhi.
- M. Narula, Quality in School Education Secondary Education & Education Board, A NUEPA Publication, 2010 New Delhi.
- Manu Parasahar, 8 Steps to Building Innovating Organisation, Sage Publications, New Delhi
- Pierre R. Dasen, (Ed.) Educational Theory and Practices from the Majority world, Sage Publications, New Delhi
- Rajivir Singh Tyagi, Administration & Management on School Education 2010 New Delhi.



- Robert a Paton, Change Management, Sage Publications, New Delhi
- S. Gupta, J C Aggrawal, School Management, 2010 New Delhi.
- S. K. Bhatia, Training and Development: Concepts and Practices, Deep & Deep Publications Pvt. Ltd., New Delhi
- T.K.D Nair, School Planning and Management, 2009 New Delhi
- V. Nilakant, Managing Organisational Change, Sage Publications, New Delhi
- W. Genn Rowe, Cases in Leadership: A south Asian Edition Sage Publications, New Delhi
- Yazali Josephne, Ed., Globalisation & Challenges for Education NUEPA Publication 2011 New Delhi.
- Yazali Josephne, School Resource Planning and Management, NUEPA Publication 2010 New Delhi.

