



SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar, Gujarat
(Reaccredited with 'A' Grade by NAAC (CGPA 3.25))
Syllabus with effect from the Academic Year 2021-2022

(Post Graduation) (Master of Arts)
(M.A. in Political Science) Semester 2

Course Code	PA02CPOS52	Title of the Course	Fundamentals of Public Administration
Total Credits of the Course	4+1	Hours per Week	5

Course Objectives:	<ol style="list-style-type: none">1. To understand the basic concept of the Public Administration.2. To explore various approaches to study public administration.3. To elaborate the new public administration.
--------------------	--

Course Content		
Unit	Description	Weightage* (%)
1.	An Introduction a) Public Administration: Meaning, Nature, Scope and Significance, b) Difference between Public and Private Administration. c) Relationship of Public Administration with other Social Sciences, Public Administration as an Art or Science.	25
2.	Approaches to study Public Administration a) Approaches of Public Administration: Structural Functional System Approach, Behavioural Approach, Public Choice Approach b) The concept of Governance; c) Good Governance	25
3.	New Public Administration a) New Public Administration, b) New Public Management Perspective, c) Public Choice Theory	25
4.	Administrative Control a) Legislative Control b) Judicial Control c) Public Accountability	25



Teaching-Learning Methodology	Class Discussion, Lectures, Power Point Presentation etc.,
-------------------------------	--

Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal Written / Practical Examination (As per CBCS R.6.8.3)	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-voce, Quizzes, Seminars, Assignments, Attendance (As per CBCS R.6.8.3)	15%
3.	University Examination	70%

Course Outcomes: Having completed this course, the learner will be able to	
1.	Understand the basic concept of public administration.
2.	Explain various approaches to study public administration.
3.	Elaborate the administrative control and public accountability.

Suggested References:	
Sr. No.	References
1.	A.Awasthi and S.R.Maheshwari Public Administration Laxmi Narain Aggarwal, Agra,2004.
2.	B.L. Fadia and Kuldip Fabia Public Administration: Administration Theories and Concepts, Sahitya Bhawan Publication, Agra, 2000.
3.	Mohit Bhattacharya Public Administration: Structure, Process and Behaviour.
4.	Mohit Bhattacharya New Horizons of Public Administration, Jawahar Publisher and Distributors, New Delhi, 2001.
5.	R.B. Jain: Public Administration in India: 21st Century Challenges for Good



	Governance, Deep and Deep Publications, New Delhi, 2001.
6.	M Laxmikanth : Public Administration, Mc Graw Hill Publication, 2020
7.	Hemantkumar Shah : <i>Jaher Vahivat</i> , Granth Nirman Board, 2015
8.	Shehzad Kazi: <i>Jaher Vahivat Ek Abhyas</i> , Kiswa Publication, 2016

On-line resources to be used if available as reference material

On-line Resources

<https://epgp.inflibnet.ac.in/>

