

SARDAR PATEL UNIVERSITY

FACULTY OF SOCIAL WORK

COURSE OF STUDY

DEGREE OF BACHELOR OF SOCIAL WORK [BSW (SE) - Social Enterprise]
(Under Choice Based Credit Scheme Semester Degree Programme)

R. BSW (SE)1: Candidates for the Degree of Bachelor of Social Work [BSW (SE)- Social Enterprise] must have passed the higher Secondary Examination conducted by the Gujarat Secondary Education Board or an examination of any other University of statutory Examining Body recognized as equivalent thereto in accordance.

R. BSW (SE)2: A student who has passed an equivalent examination from any other University or examining body and is seeking admission to a college affiliated to this University shall not be admitted without producing an Eligibility Certificate from the Sardar Patel University.

R. BSW (SE)3: (1) Students will be required to earn stipulated credits per course per semester for obtaining Bachelor of Social Work [BSW (SE)- Social Enterprise] Degree as shown below:

Semesters	1	2	3	4	5	6	Total Credits
BSW (SE)	30	30	30	30	30	30	180

(2) The credit per course is determined as one credit equivalent to one hour of study for the duration of fifteen weeks.

(3) The Workload of a faculty shall be determined considering the total number of hours of study.

R. BSW (SE)4: The students will be considered eligible for admission to a semester course at Bachelor of Social Work [BSW (SE)- Social Enterprise] program on passing at the immediate previous semester examination.

R. BSW (SE)5: For appearing at the First and subsequent semester external Bachelor of Social Work [BSW (SE)- Social Enterprise] Degree examination, students ----

(i) Should have kept at least 80% of attendance in the respective semester at a College recognized for teaching courses of study in Social Work by the University,

(ii) Should have obtained at least 30% marks in aggregate in each of the papers in the internal tests conducted by the college,

(iii) Should have presented themselves for medical examination, if conducted by the College or University.

R. BSW (SE)6: For the purpose of deciding final results at the semester Examination, the ratio between internal assessment and final University examination shall be 40:60. For the purpose of internal assessment, the college concerned will conduct at least one test in each semester. The College may also arrange quizzes, term papers, assignments etc. The 40 marks of internal assessment shall be distributed as follows—Written test 30 marks, assignment/seminar/project work 5 marks and attendance 5 marks. The concerned College may have its own policy for giving 5 attendance marks. The college shall have to maintain necessary daily records for attendance. The duration of University external examination shall be of TWO hours.

R. BSW (SE)7:(1) Students shall study courses of Bachelor of Social Work [BSW (SE)- Social Enterprise] program as per the following structure at each semester:

Semester	No. of Courses of Study	No. of Credits	Total Credits
1. Foundation Courses	2 Course	4 Per Course	8
2. Core Courses	3 Courses	4 Per Course	12
3. Social/Extension Courses	2 Course	3 Per Course	6
4. Specialization Elective Courses	1 Courses	4 Per Courses	4
			Total 30

R. BSW (SE)8: In order to study Bachelor of Social Work [BSW (SE)- Social Enterprise], in addition, a student should have undertaken Specialized Electives courses over six semesters.

R. BSW (SE)9: Following are the Courses to be offered to students by affiliated Colleges/Institutions for June 2012 - **(Annexure 1)**

R. BSW (SE)10: Candidates desirous of appearing at the Semester Examinations must forward their applications in the prescribed form accompanied by a certificate of attendance to the Registrar through the Principal of the college on or before the date prescribed for the purpose under the relevant ordinance/s.

R. BSW (SE)11: Standard of passing:

To Pass the Semester Examination, candidate must obtain

- (i) Atleast 36% marks in the University Examination in each paper, and
- (ii) Atleast 36% marks in the total of Internal and the University Examination in each paper.

Award of Class:

(a) Those of the successful candidates will be placed in the SECOND CLASS who obtain:-

- (i) Atleast 46% but less than 58% of total marks of all the subjects in the University Examination and
- (ii) Atleast 48% of total marks in Internal and the University Examinations.

(b) Those of the successful candidates will be placed in the FIRST CLASS who obtain:-

- (i) Atleast 58% of total marks of all the subjects in the University and
- (ii) Atleast 60% of total marks of the subjects in Internal and the University Examinations.

- (c) Those of the successful candidates will be placed in the First Class with Distinction who obtain:-
- (i) At least 68% of total marks at the T.Y.BSW [(SE)- Social Enterprise] University Examination,
 - and
 - (ii) At least 70% of total marks in T.Y.BSW [(SE)- Social Enterprise] Internal and the University Examinations,
 - OR
 - (i) At least 66% of total marks at the T.Y.BSW [(SE)- Social Enterprise] University Examination,
 - and
 - (ii) At least 68% of total marks at the S.Y.BSW [(SE)- Social Enterprise] and T.Y.BSW [(SE)- Social Enterprise] University Examinations, combined,
 - and
 - (iii) At least 70% of total marks in Internal and University Examinations of S.Y.BSW [(SE)- Social Enterprise] and T.Y.BSW [(SE)- Social Enterprise] combined.
- (d) The class shall be awarded at the end of 6 semesters considering all semester examinations.

R. BSW (SE) 12: A.T.K.T.

1. A student, who fails at the Semester Examination in any of the papers will be permitted to keep terms for the next Semester Courses.
2. A student, who is failing in any of the papers and allowed to keep terms in the subsequent Semester Courses, can take the examination in the Courses in which he/she is failing at the end of respective semester examination. A student can have maximum 5 attempts after 6 Semesters excluding the attempt he/she has made at the end of 6th Semester.

3. A student failing in any of the papers at a Semester Examination passes out such papers by 6 Semesters, such attempts will be considered as First Attempt.
4. A student getting ATKT will be exempted from appearing in the External examinations in such papers which he/she has passed out.

Annexure I
Sardar Patel University
BSW (SE) Program - English Medium – Choice Based Credit System
Courses of Study

	SEMESTER- V	SEMESTER-VI
Foundation (2 courses X 4 credits = 8 Credits)	1. Personality Development and Soft Skills - I 2. Project Management	1. Personality Development and Soft Skills - II 2. Dissertation (Project Based on Social Work Research)
Core Course (3 Courses X 4 credits =12 Credits)	1. Social Welfare Administration - I 2. Community Development-I 3. Qualitative Research Methods in Social Work	1. Social Welfare Administration - II 2. Community Development-II 3. Disaster Management
Elective (Any One) (1 Courses X 4 credits =4 Credits)	1. Medical and Correctional Social Work 2. Administration of Social Enterprise 3. Family Social Work – I	1. Psychiatric Social Work 2. Family Social Work – II 3. Organizational Behaviour
Extension / Field Work Activities (6 Credits/per semester)	In the fields of Rural/NGO/ Medical/Psychiatric/Human Resource/Correctional/Other as per curriculum.	

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester – V
Foundation:- Personality Development and Soft Skills - I
(4 Credits 60 Hrs)

	Module	Topic/subtopic
1.	Communication	Communication theories Types of Communication (Vertical – Upward, Downward / Horizontal / Consensus / Grapevine) Communication models Audience Analysis Types of audience
2.	Self Development and Communication	Self Development – its objectives Self Development and communication Development of positive personal attitudes SWOT analysis Time Management Stress Management Creating Positive Attitude
3.	Group Discussion	Definition Formulation Purpose Group Discussion for Decision-making Feature of successful Organizational GDs Effective Communication Skills <ul style="list-style-type: none"> - Equal role of participants - Shared Leadership - Feature <ul style="list-style-type: none"> Different from Debate Form of conversation Examiner is observer Cordial Audience Traits for Evaluation - Group behaviour Steps in Group Discussion
4.	Means of communication	Telex Fax E-mail Video Conferencing Internet Voicemail
5.	Vocabulary Building	Root Words, Confusing Words, Personality types

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester – V
Project Management
(4 Credits 60 Hrs)

Unit 1. Formation Of Project

- 1) An overview of project management
- 2) Technical analysis & feasibility
- 3) Market and demand analysis of projects
- 4) Economic and financial analysis
- 5) Formulation of detailed project reports

Unit 2. Planning and Scheduling

- 1) Network analysis & planning time scales
- 2) Material and equipment
- 3) Human resource
- 4) Project costing and financing
- 5) Project organisation

Unit 3. Implementation and Control

- 1) Project management information system
- 2) Material and equipment
- 3) Human resource with reference to project management
- 4) Financial aspects in project management

Unit 4. Project Completion and Evaluation

- 1) Integrated project management control system
- 2) Managing transition from project to operations
- 3) Project review

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- V
Core- Course:- C 501. Social Welfare Administration - I
(4 Credits 60 Hrs)

Unit 1. Introduction to Social Welfare (20%)

- 1) Definition & concept
- 2) Difference between social welfare & social work.
- 3) Difference between social welfare & social services.

Unit 2. Introduction to Administration (25%)

- 1) Administration process
- 2) Historical development
- 3) Purpose
- 4) Principles
- 5) Functions
- 6) Areas

Unit 3. Introduction to Social Welfare Administration (25%)

- 1) Definition
- 2) Concept
- 3) Principles
- 4) Tasks
- 5) Scope
- 6) As Professional

Unit 4. Social policy (30%)

- 1) Definition
- 2) Concept
- 3) Objectives
- 4) Nature & scope
- 5) Social Policy with reference to Indian Constitution, Fundamental Rights, Directive Principles

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- V
C 502. Community Development-I
(4 Credits 60 Hrs)

Unit 1. Community development (20%)

- 1) Concept
- 2) Definition
- 3) Elements
- 4) Principles
- 5) Approaches
- 6) Peoples participation
- 7) CD & co-operation

Unit 2. Administration of Community Development Programme (20%)

- 1) Central level
- 2) State level
- 3) Local level

Unit 3. Historical development (15%)

- 1) Pre-Independence
 - a) Sriniketan
 - b) Nilokheri project
 - c) Gandhian Movements
 - d) Baroda Project
- 2) Post-Independence- India's community development programme (1952)

Unit 4. Extension education (15%)

- 1) Concept
- 2) Definition
- 3) Philosophy
- 4) Principles
- 5) Difference between formal education & extension education

Unit 5. Rural development (15%)

- 1) Need or significance of rural development
- 2) Meaning of rural development
- 3) Corporate Social Responsibility & Rural Development

Unit 6. Micro finance (15%)

- 1) Meaning
- 2) Concept
- 3) Uses

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- V
C 503. Qualitative Research Methods in Social Work
(4 Credits 60 Hrs)

Unit 1. Method of Data Collection

- 1) Sources of data collection
- 2) Quantitative Research: Concept & difference
- 3) Qualitative Research: Concept & difference

Unit 2. Data analysis and statistics

- 1) Definition, concept, and need of statistics in research.
- 2) Coding, Editing, Master-sheet, categorisation and tabulation.
- 3) Level of Measurement
- 4) Reliability and Validity measures: Concept and Difference.
- 5) Co-relation- Karl Pearson
- 6) Measures of Central tendency: Mean, Median, Mode
- 7) Test & Hypothesis: Introduction, t and Chi-square tests.

Unit 3. Statistical package for Social Sciences (SPSS)

- 1) Introduction, Basic steps
- 2) Statistical application using SPSS
- 3) Theory for data feeding and analysis

Unit 4. Reporting in Research

- 1) Structure of reports for differing readership
- 2) Planning outline of report
- 3) Editing for accuracy and neatness
- 4) Standard formats for referencing
- 5) Footnotes and bibliographies
- 6) Preparing research abstract

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- V
Elective:- E 501- Medical and Correctional Social Work
(4 Credits 60 Hrs)

Unit 1. Concept of Persons with disabilities

- 1) Types of disabilities
- 2) Rehabilitation of Persons with disabilities – Community based rehabilitation
- 3) Legislations pertaining to Disabilities

Unit 2. Present practice & equipment of medical social work in various settings

- 1) General Hospitals, Government, Corporate and private, community health centers, blood banks, eye banks
- 2) Schools for the physically and mentally challenged, sheltered workshops, residential institutions for physically and mentally challenged

Unit 3. Present practice & equipment of psychiatric social work in various clinical settings

- 1) Mental health Institutions, psychiatric departments in general hospitals, day care centres , child guidance clinics.
- 2) Skills and techniques used in medical and psychiatric social work practice.

Unit 4. Criminology – Prosecution and Punishment

- 1) Criminal Justice System: Police, Prosecution, Courts and Prisons, Police and Policing in India
- 2) Problems of Prison Administration and Problems of Judicial Administration
- 3) Punishment – Concept, meaning and types, theories of punishment

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- V
E 502- Administration of Social Enterprise
(4 Credits 60 Hrs)

Unit 1.

- 1) Overview of Social Entrepreneurship
- 2) Concept, meaning, Definition of – Enterprises, Entrepreneurship, Markets & Management

Unit 2.

- 1) Nonprofits, Governments, and Social Entrepreneurship
- 2) Social Entrepreneurship and profit setting

Unit 3.

- 1) Entrepreneurial marketing in social-purpose organizations
- 2) Progress report on business plan development
- 3) Best practices among social entrepreneurs

Unit 4.

- 1) Emerging business leaders wanting to serve social missions in traditional businesses plan
- 2) Case studies of successful Social Entrepreneurship Institutions and social entrepreneurs

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- V
E 503- Family Social Work – I
(4 Credits 60 Hrs)

Unit 1. Family (25%)

- 1) Family as a universal social institution
- 2) Definition, characteristics, forms & functions
- 3) Family life cycle
- 4) Crises & problems in family

Unit 2. Social role (15%)

- 1) Definition
- 2) Concept of role
- 3) Introduction to role set theory

Unit 3. Marriage (20%)

- 1) Definition, concept, forms of marriage
- 2) Marriage conflict
- 3) Marriage counseling

Unit 4. Modern families (20%)

- 1) Dual earner families
- 2) Single earner families
- 3) Female headed families

Unit 5. Family tensions (20%)

- 1) Mal-adjustment & Divorce
- 2) Role of the Social Worker/Family counselor to help Problematic families

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester – VI
Foundation:- Personality Development and Soft Skills - II
(4 Credits 60 Hrs)

	Description	Texts And/Or Topics
1	International Communication	Meaning and significance Cultural sensitiveness Cultural context and cultural differences International factors in Interaction
2	Resume Writing and Application letters	Introduction Fallacies and facts about resume Steps for preparing resume Types of resume Application letter Structure and contents of an application
3	Interview Skills	Interview- its meaning Types of Interview Planning a Interview Attending the Interview How to conduct yourself during the Interview Interview Process Objectives of conducting an Interview
4	Negotiation Skills	Process and Definition The fact about the Negotiation Negotiation Situations Types of Negotiation: Formal and Informal Qualities of a Negotiator Negotiation stages Preparation Meeting The Negotiation phase Implementation style Negotiation style
5	Vocabulary Building	Foreign words, Phobia, Mania

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester – VI
Dissertation
(4 Credits 60 Hrs)

Project Based on Social Work Research and Internships and Block placement
(Analysis of Data collected in the Block Placement and preparation of Thesis)

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- VI
Core- Course:- C 601. Social Welfare Administration - II
(4 Credits 60 Hrs)

Unit 1. Social Welfare Administration in India

- 1) Union level
- 2) State level

Unit 2. Central Social Welfare Board

- 1) Composition
- 2) Organization
- 3) Administration set-up
- 4) Programme & activities of board
- 5) State Social Welfare Advisory board

Unit 3. Role of voluntary Organization in Social Welfare

- 1) Meaning & Definition of Voluntary Organization
- 2) Main Characteristics of Voluntary Organization
- 3) Functions

Unit 4. Social welfare organization and Development

- 1) Social agency & Administration
- 2) Registration, Constitution By-Laws
- 3) Organization
- 4) Policy- Making & planning
- 5) Executive Responsibility
- 6) Personnel Administration
- 7) Office Procedure & Methods
- 8) Maintenance of Records
- 9) Co-ordination
- 10) Public relation
- 11) Acts pertaining to registration of Organization

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- VI
C 602. Community Development-II
(4 Credits 60 Hrs)

Unit 1. Urbanization (15%)

- 1) Concept
- 2) Social effects of urbanization
- 3) Problems & causes of Urbanization

Unit 2. Urban community development (15%)

- 1) Concept assumptions
- 2) Case studies of Baroda & Anand

Unit 3. Sustainable development (30%)

- 1) Meaning, Definition of sustainability & sustainable development.
- 2) Characteristics
- 3) Strategies
- 4) Triads

Unit 4. Capacity building (15%)

- 1) Concept
- 2) Definition
- 3) Process
- 4) Role of Ngo's in capacity Building

Unit 5. Tribal development (25%)

- 1) Meaning of Tribe
- 2) Definition of Tribal Community
- 3) Tribal Problems
- 4) Panchsheel
- 5) Constitution safe guards of Tribes
- 6) 20 point programme
- 7) Tribal Sub-plan

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- VI
C 603. Disaster Management
(4 Credits 60 Hrs)

Unit 1. Disaster and development

- 1) Content and definition
- 2) Disaster and level of development
- 3) Vulnerability and disaster preparedness, education and awareness.

Unit 2. Classification/ Types

- 1) Disaster, risk, hazards
- 2) Natural-famine, drought, floods/storms, cyclones, earthquakes.
- 3) Manmade-riots, biological warfare, industrial, militancy insurgency, eviction.

Unit 3. Impact of disaster

- 1) Physical, economical, spatial, psycho-social

Unit 4. Disaster management

- 1) Pre-disaster prevention, preparation, education, preparedness
- 2) Actual disaster, short term plan, long term plan, stress and trauma, search, relief, recovery, restoration, resource mobilization.
- 3) Rehabilitation, mitigation of negative effects.

Unit 5. Intervening Parties

- 1) Government organizations
- 2) Voluntary organizations
- 3) Local groups
- 4) Community participation
- 5) Volunteers
- 6) Social workers.

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- VI
Elective:- E 601- Psychiatric Social Work
(4 Credits 60 Hrs)

Unit 1. Personality & Personality Disorders

Unit 2. Concept of Normality & Abnormality

Unit 3. Neurosis & Psychosis

- 1) Definition
- 2) Causes
- 3) Types & Treatment
- 4) Difference between Neurosis & Psychosis

Unit 4. Psychiatric Symptom logy

Unit 5. Types, causes, Symptoms and treatment of Schizophrenia

Unit 6. Law related to Mental Health- Mental Health Act- 1987

Unit 7. Concept of Mental Health & Mental Illness

Unit 8. Biological Therapies for Psychiatric Disorders

- 1) Drug Therapy
 - a) Antipsychotic drug
 - b) Anti-anxiety
 - c) Antidepressant
- 2) ECT

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- VI
E 602- Family Social Work – II

Unit 1. Youth & Youth Welfare (20%)

- 1) Definition, Concept & Characteristics of Youth
- 2) Pre-adolescent, Adolescent & Youth- concept & characteristics
- 3) Concept & need for Youth Welfare

Unit 2. Youth Welfare schemes provided by Government (15%)

Unit 3. Youth Welfare services provided by NGO'S (15%)

Unit 4. National Service Scheme & National Service Voluntary Scheme (20%)

- 1) Philosophy
- 2) Objectives
- 3) Activities

Unit 5. Status of women & Girls in Ancient & Modern India (20%)

- 1) Status of women & Girls in Ancient & Modern India
- 2) Women Welfare Schemes provided by the Government

Unit 6. Hindu Marriage Act & Hindu Succession Act (10%)

Sardar Patel University
BSW (SE)- English Medium - Choice Based Credit System
Semester- VI
E 603- Organizational Behaviour

Unit 1. Nature and Importance of Organizational Behaviour

- 1) Managerial roles and Skills
- 2) The meaning of Organizational Behaviour
- 3) Nature and Scope of Organizational Behaviour
- 4) Importance of Organizational Behaviour
- 5) Models Organizational Behaviour

Unit 2. Approaches to Organizational Behaviour

- 1) Introduction
- 2) Classical approach
- 3) Neo-classical approach
- 4) Behavioral Sciences Approach
- 5) Organizational Behaviour as Social Science

Unit 3. Personality

- 1) Introduction
- 2) Features of Personality
- 3) Determinants of personality
- 4) Personality Traits
- 5) Theories of Personality

Unit 4. Perception and Individual Decision – making

- 1) Introduction
- 2) What is Perception?
- 3) Attribution Theory
- 4) Perception and Individual Decision – making

Unit 5. Ethics and Social Responsibilities

- 1) Introduction
- 2) Ethics
- 3) Ethical and Unethical Behaviour
- 4) Social Responsibilities of Business

Unit 6. Foundation of Group Behaviour

- 1) Introduction
- 2) Concept of Group
- 3) Types of Groups
- 4) Models of Small Group Behaviour
- 5) Formal and Informal Groups
- 6) Stages of group Development