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SARDAR PATEL UNIVERSITY

Vallabh Vidyanagar, Gujarat (Reaccredited with 'A' Grade by NAAC (CGPA 3.25) Syllabus with effect from the Academic Year 2022-2023

BACHELOR OF SOCIAL WORK

BSW IV SEMESTER

Course Code	UA04ABSW51	Title of the Course	Social Work Methods-II
Total Credits	3	Hours Per Week	3

Course	1. To give brief overview of the Indirect Methods of Social Work
Objectives:	2. To make the students familiar with the meaning of research, social
	research and Social Work Research.
	3. To understand meaning of Social Welfare Administration
	4. To make the students familiar with the concept of Social Action and
	Social Movements.

Course	Course Content			
UNIT	DESCRIPTION	WEIGHTAGE (%)		
1	Brief Introduction of Methods of Social Work	25%		
	 Concept & Definitions of Indirect Methods of Social Work (Brief Overview) 			
2	Social Work Research	25%		
	 Meaning of Research, Social Research & Social Work Research 			
	 Basic Concepts in Research- Universe, Sample & Sampling, Hypothesis, Research Design 			
	 Brief Overview of Social Work Research Process 			
3	Social Welfare Administration	25%		
	 Principles of Social Welfare Administration 			
	 Scope of Social Welfare Administration 			
	 Tasks of Social Welfare Administration- POSDCORB 			
4	Social Action	25%		
	 Strategies of social action 			
	 Skills in Social Action 			
	 Social Movements – Meaning & Types 			

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations	Peer Learning
	Self Study Assignments	-



Evaluation Pattern			
Sr.	Details of the Evaluation	Weightage	
No.			
1.	Internal Written Examination	20%	
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)		
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)		
2.	Internal Continuous Comprehensive Evaluation 10%		
	(Presentations/ Class Assignments/Attendance/Class participation/		
	Timeliness of submissions, Etc.)		
3.	University External Examination	70%	
	Q.1 Multiple Choice Question (10 out of 10) (1 mark each, total 10 marks)		
	Q.2 Answer in detail. (Any 3 out of 4) (15 marks each, total 45 marks)		
	Q.3 Write Short Notes. (Any 2 out of 3) (7.5 marks each, total 15 marks)		

Cours	Course Outcomes: Having completed this course, the learner will be able to		
1.	Gain familiarity with the meaning of research, social research and Social Work		
	Research		
2.	Understand meaning of Social Welfare Administration		
3.	Gain familiarity with the concept of Social Action and Social Movements		

Suggeste	Suggested References:		
Sr. No.	References		
1.	Bhattacharya, S. (2003). Social work: An integrated approach. New Delhi: Deep and		
	Deep Publications.		
2.	Kothari, C.R. (2004). Research methodology: Methods and techniques. New Delhi:		
	New Age International (P) Limited, Publishers		
3.	Lal Das, D.K. (2017). Practice of social research: A social work perspective. Jaipur:		
	Rawat Publications.		
4.	Misra, P.D. & Misra B. (2015). Social work profession in India. Lucknow: New		
	Royal Book Company.		
5.	Sachdeva, D.R. (2018). Social welfare administration in India. New Delhi: Kitab		
	Mahal.		

Onlin	Online Resources		
1.	https://egyankosh.ac.in/bitstream/123456789/17239/1/Unit-1.pdf		
2.	https://egyankosh.ac.in/bitstream/123456789/32341/1/Unit-4.pdf		



Course Code	UA04CBSW51	Title of the Course	Indian Society-II
Total Credits	3	Hours Per Week	3

Course Objectives:	1. To understand the meaning and nature of social stratification
	2. To acquaint the students about Social Institutions
	3. To understand the factors responsible for Social Disorganization

Course	Course Content		
UNIT	DESCRIPTION	WEIGHTAGE (%)	
1	Social Stratification	25%	
	 Meaning & Nature of Social Stratification 		
	 Meaning & Characteristics of Class 		
	 Meaning & Characteristics of Caste 		
	 Difference between Class & Caste 		
2	Family as a Social Institution	25%	
	 Meaning & Characteristics of Family 		
	 Types of Family 		
	 Functions of Family 		
3	Marriage as a Social Institution	25%	
	 Meaning & Characteristics of Marriage 		
	 Types of Marriage 		
	 Functions of Marriage 		
4	Social Disorganization	25%	
	 Meaning and Nature of Social Disorganization 		
	 Factors/Causes of Social Disorganization 		

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations	Peer Learning
	Self Study Assignments	

Eval	Evaluation Pattern		
Sr.	Details of the Evaluation	Weightage	
No.			
1.	Internal Written Examination	20%	
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)		
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)		
2.	Internal Continuous Comprehensive Evaluation	10%	



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	`	Assignments/Attendance/Class	participation/	
	Timeliness of submissions	, Etc.)		
3.	University External Exar	nination		70%
	Q.1 Multiple Choice Ques	tion (10 out of 10) (1 mark each, to	otal 10 marks)	
	Q.2 Answer in detail. (Any	3 out of 4) (15 marks each, total	45 marks)	
	Q.3 Write Short Notes. (A	ny 2 out of 3) (7.5 marks each, total	al 15 marks)	

Cours	Course Outcomes: Having completed this course, the learner will be able to	
1.	Understand the meaning and nature of social stratification	
2.	To develop understanding of Social Institutions	

Suggeste	Suggested References:		
Sr. No.	References		
1.	Bhushan, V. & Sachdeva, D.R. (2014). An introduction to sociology. New Delhi:		
	Kitab Mahal.		
2.	Rao, C.N. (2004). Sociology of Indian society. New Delhi: S Chand & Company Ltd.		
3.	Ratra, A. (2006). <i>Marriage and family: In diverse and changing scenario</i> . New Delhi:		
	Deep and Deep Publications.		
4.	Sharma, R.K. (2004). <i>Indian society: Institutions and change</i> . New Delhi: Atlantic		
	Publishers & Distributors.		

Online Resources

- 1. https://www.sociologydiscussion.com/society/social-disorganization-meaning-characteristics-and-causes/2360
- 2. https://egyankosh.ac.in/bitstream/123456789/60590/1/Unit9.pdf



Course Code	UA04CBSW52	Title of the Course	Human Growth & Development – II
Total Credits	3	Hours Per Week	3

Course Objectives:	1.	To understand Characteristics of Stages of Life Span
	2.	To learn Hazards of Stages of Life Span
	3.	To understand the concept of Mental Retardation and Mental Illness

Course	Content	
UNIT	DESCRIPTION	WEIGHTAGE (%)
1	Early Childhood	25%
	Characteristics of Early Childhood	
	Physical development in Early Childhood	
	Skills of Early Childhood	
	Hazards of Early Childhood	
2	Late Childhood	25%
	Characteristics of Late Childhood	
	Physical Development of Late Childhood	
	Skills in Late Childhood	
	Hazards of Late Childhood	
3	Puberty	25%
	Characteristics of Puberty	
	Stages of Puberty	
	Important Secondary Sex Characteristics	
	Common Effects of Puberty Changes on Attitude and	
	Behaviour	
	Hazards of Puberty	
4	Mental Illness and Mental Retardation	25%
	Meaning of Mental Illness and Mental Retardation	
	Types of Mental Retardation	
	Difference between Mental Illness & Mental Retardation	

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations Self Study Assignments	Peer Learning

Evaluation Pattern		



Sr.	Details of the Evaluation	Weightage
No.		
1.	Internal Written Examination	20%
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)	
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)	
2.	Internal Continuous Comprehensive Evaluation	10%
	(Presentations/ Class Assignments/Attendance/Class participation/	
	Timeliness of submissions, Etc.)	
3.	University External Examination	70%
	Q.1 Multiple Choice Question (10 out of 10) (1 mark each, total 10 marks)	
	Q.2 Answer in detail. (Any 3 out of 4) (15 marks each, total 45 marks)	
	Q.3 Write Short Notes. (Any 2 out of 3) (7.5 marks each, total 15 marks)	

Course Outcomes: Having completed this course, the learner will be able to		
1.	Understand Characteristics of Early Childhood, Late Childhood and Puberty	
2.	Learn Hazards of Early Childhood, Late Childhood and Puberty	
3.	Understand the concept of Mental Retardation and Mental Illness	

Suggeste	Suggested References:		
Sr. No.	References		
1.	Bhatt, N. (2007). Human development: A life span perspective. Jaipur: Aavishkar		
	Publisher Distributors.		
2.	Hurlock, E.B. (2001). Developmental psychology: A life span approach. New York:		
	McGraw Hill Education		

Or	Online Resources		
1.	https://www.differencebetween.com/difference-between-mental-illness-and-vs-mental-		
	retardation/		
2.	2. https://www.slideshare.net/SmritiSingh37/mental-illness-and-mental-retardation-ppt		



Course Code	UA04CBSW53	Title of the Course	Social Change & Social Legislations in India -II
Total Credits	3	Hours Per Week	3

Course	1. To develop understanding of the concept of Social Legislation	
Objectives:	To familiarize the students about overview of legislations pertaining to	
	Women and Children	
	3. To get insight on the meaning of Social Security and Schemes related	
	to it.	

Course	Content	
UNIT	DESCRIPTION	WEIGHTAGE
		(%)
1	Social Legislation	25%
	 Meaning 	
	Objectives and Need	
	 Social Legislation as an instrument of Social Change 	
2	Brief Overview of Legislations pertaining to Children	25%
	• The Juvenile Justice (Care and Protection of Children)	
	Act, 2016.	
	• The Protection of Children from Sexual Offences	
	(POCSO) Act, 2012	
3	Brief Overview of Legislations Pertaining to Women	25%
	• The Protection of Women from Domestic Violence Act,	
	2005	
	The Dowry Prohibition Act, 1961	
4	Social Security	25%
	Meaning of Social Security	
	 Aims & Objectives of Social Security 	
	• Social Security Schemes – Atal Pension Scheme &	
	Widow Pension Scheme	

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations	Peer Learning
	Self Study Assignments	

Evaluation Pattern	



Sr.	Details of the Evaluation	Weightage
No.		
1.	Internal Written Examination	20%
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)	
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)	
2.	Internal Continuous Comprehensive Evaluation	10%
	(Presentations/ Class Assignments/Attendance/Class participation/	
	Timeliness of submissions, Etc.)	
3.	University External Examination	70%
	Q.1 Multiple Choice Question (10 out of 10) (1 mark each, total 10 marks)	
	Q.2 Answer in detail. (Any 3 out of 4) (15 marks each, total 45 marks)	
	Q.3 Write Short Notes. (Any 2 out of 3) (7.5 marks each, total 15 marks)	

Course Outcomes: Having completed this course, the learner will be able to		
1.	Develop understanding of the concept of Social Legislation	
2.	Develop understanding of legislations pertaining to Women and Children	
3.	Get insight on the meaning of Social Security and Schemes related to it.	

Suggeste	Suggested References:		
Sr. No.	References		
1.	Bhushan, V. & Sachdeva, D.R. (2014). An introduction to sociology. New Delhi:		
	Kitab Mahal.		
2.	Chawla, M. (2006). Gender justice: Women and law in India. New Delhi: Deep and		
	Deep Publications.		
3.	Rao, M. (2012). Law relating to women and children. Gujarat: Eastern Book		
	Company.		

Onlin	Online Resources		
1.	https://egyankosh.ac.in/bitstream/123456789/17197/1/Unit-5.pdf		
2.	https://egyankosh.ac.in/bitstream/123456789/51711/1/Block%20-4.pdf		
3.	https://www.businessmanagementideas.com/human-resource-management-2/social-		
	security/social-security/21131		



Course Code	UA04SBSW51	Title of the Course	Field Work Practicum-IV
Total Credits	5	Hours Per Week	10

Course Objectives:	 To learn how to apply Social Work Theories into practice To understand how professional and ethical standards are applied in the field
	3. To acquaint the students about different communities and their culture

Course	Course Content			
UNIT	DESCRIPTION	WEIGHTAGE (%)		
1	Field Work Practicum	25%		
	 Concept, Definition, Purpose and Components 			
	Goal Setting and Time Management in Field Work			
	Field work Learning Plan: Need and Importance			
2	Field Work Recording	25%		
	 Documentation requirements (Field Work Report Writing) 			
3	Concurrent Field Work	25%		
	• Concurrent Field Work for 15 Weeks (10 hours weekly)			
	 Concurrent Field Work in Institutional or Non- institutional Setting 			
4	Field Work Supervision	25%		
	Individual Conference			
	Group Conference			

Teaching Learning	Individual Conferences	Individual & Group
Methodology	Group Conferences	Presentations
	Guest Sessions	Peer Learning
	Collateral Readings	

Evaluation Pattern		
Sr.	Details of the Evaluation	Weightage
No.		
1.	Details of the Evaluation The evaluation of field work practicum shall be based on the following and follow the 30% Internal & 70% External Assessment Pattern.	-



2.	Internal Assessment: Regularity in field work and field work conference, Participation in field work activities, Performance in viva voce exam, Minimum 08 field work reports in field work report journal, agency profile, 08 collateral reading in collateral reading journal, Paper Cutting & Photograph File to be submitted with the sign of the field work supervisor at the Internal Viva Voce Exam.	30%
3.	University External Examination Regularity in field work and field work conference, Participation in field work activities, Performance in viva voce exam, Minimum 15 field work reports in field work report journal, agency profile, 15 collateral readings in collateral reading journal, Paper Cutting & Photograph File to be submitted with the sign of field work supervisor at the External Viva Voce Exam. Photocopy of the field work completion certificate from the agency	70%

Course Outcomes: Having completed this course, the learner will be able to	
1.	Apply the social work knowledge and skills into practice
2.	Learn culture and cultural practice of different communities

Suggeste	Suggested References:			
Sr. No.	References			
1.	Dash, B.M. & Roy, S. (2020). Field work training in social work. New York:			
	Routledge			
2.	Kadushin, A. & Harkness, D. (1992). Supervision in social work. New York:			
	Columbia University Press.			
3.	Roy, S. (2012). Field work in social work. Jaipur: Rawat Publications.			

Online Resources		
1.	https://egyankosh.ac.in/bitstream/123456789/51716/1/Block%20-4.pdf	
2.	https://egyankosh.ac.in/bitstream/123456789/51715/1/Block%20-3.pdf	
3.	https://egyankosh.ac.in/bitstream/123456789/51713/1/Block%20-1.pdf	

Course Code	UA04GBSW51	Title of the Course	Social Psychology-II
Total Credits	3	Hours Per Week	3

Course Objectives:	1. To understand the concept of leader and leadership	
2. To gain insights on Social Power		
	3. To acquaint the students about Propaganda and Prejudice	
	4. To familiarize the students about the term Public Opinion	

Course	Course Content			
UNIT	DESCRIPTION	WEIGHTAGE (%)		
1	Leadership	25%		
	 Meaning of Leader and Leadership 			
	 Classification of Leader 			
	 Qualities of a Good Leader 			
	 Factors affecting Leadership 			
2	Social Power	25%		
	 Meaning of Social Power 			
	 Sources of Power 			
	 Types of Power 			
3	Public Opinion	25%		
	 Meaning of Public, Opinion and Public Opinion 			
	 Characteristics of Public Opinion 			
	 Stages in the Formation of Public Opinion 			
4	Propaganda and Prejudice	25%		
	 Meaning of Propaganda & Prejudice 			
	 Techniques of Propaganda 			
	 Steps of Prejudice (Allport's Steps) 			
	 Methods of Reducing Prejudice 			

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations	Peer Learning
	Self Study Assignments	

Evaluation Pattern		
Sr.	Details of the Evaluation	Weightage
No.		
1.	Internal Written Examination	20%
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)	
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)	



2.	Internal Continuous Comprehensive Evaluation	10%
	(Presentations/ Class Assignments/Attendance/Class participation/	
	Timeliness of submissions, Etc.)	
3.	University External Examination	70%
	Q.1 Multiple Choice Question (10 out of 10) (1 mark each, total 10 marks)	
	Q.2 Answer in detail. (Any 3 out of 4) (15 marks each, total 45 marks)	
Ì	Q.3 Write Short Notes. (Any 2 out of 3) (7.5 marks each, total 15 marks)	

Cours	Course Outcomes: Having completed this course, the learner will be able to		
1.	Understand the concept of leader and leadership		
2.	Gain insights on Social Power		
3.	Learn about Propaganda and Prejudice		
4.	Get familiarity with the term Public Opinion		

Suggeste	Suggested References:					
Sr. No.	Reference					
1.	Kuppuswamy, B. (2004). Introduction to social psychology. Mumbai: Media					
	Promotors & Publishers Pvt. Ltd.					

Online Resources		
1. https://egyankosh.ac.in/bitstream/123456789/67316/1/Block-3.pdf		
2. https://egyankosh.ac.in/bitstream/123456789/20926/1/Unit-11.pdf		
3. https://www.egyankosh.ac.in/bitstream/123456789/13317/1/Unit-12.pdf		
4. https://egyankosh.ac.in/bitstream/123456789/8005/1/Unit-6.pdf		

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Course Code	UA04GBSW52	Title of the Course	Ecology & Society – II
Total Credits	3	Hours Per Week	3

1. To get insight on Environment and Society	
2. To get familiarity with Urban and Rural Environment	
3. To understand effects of Technology and Development on	
Environment	

Course	e Content	
UNIT	DESCRIPTION	WEIGHTAGE (%)
1	Environment & Society	25%
	Concept of Environment Nature & Society	
	Principles of Environmentalism	
	Man & Environment Relationship	
2	Urban Environment	25%
	Problems of Urban Environment	
	Effect of Urbanization on Environment	
	Remedies to control the impact of Urbanization on	
	Environment	
3	Rural Environment	25%
	Rural Environment Rural Degradation Women & Environment	
4	Environment and Development	25%
	Exploitation and Destruction Technology in Land Development	
	Technology in Agriculture Development	
	Technology in Improving Air Quality	
	• Effect of the Development on the Environment Priorities in India	

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations	Peer Learning
	Self Study Assignments	-

Evalua	ntion Pattern	
Sr.	Details of the Evaluation	Weightage
No.		



1.	Internal Written Examination	20%
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)	
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)	
2.	Internal Continuous Comprehensive Evaluation	
	(Presentations/ Class Assignments/Attendance/Class participation/	
	Timeliness of submissions, Etc.)	
3.	University External Examination	70%
	Q.1 Multiple Choice Question (10 out of 10) (1 mark each, total 10 marks)	
	Q.2 Answer in detail. (Any 3 out of 4) (15 marks each, total 45 marks)	
	Q.3 Write Short Notes. (Any 2 out of 3) (7.5 marks each, total 15 marks)	

Course Outcomes: Having completed this course, the learner will be able to		
1.	Get insight on Environment and Society	
2.	Get familiarity with Urban and Rural Environment	
3.	Understand effects of Technology and Development on Environment	

Suggeste	Suggested References:		
Sr. No.	References		
1.	Gurjar, R. & Mathur, S. (2005). Environmental studies. Jaipur: Ritu Publication		
2.	Environmental Management by Dr. Swapan C. Deb, Jaico Publishing House		
	Environmental Sociology by I. Sundar & P. K. Mutnukumar, Sarup & Sons		
	Publication (2006)		
3.	Environmental Awareness and Protection - A Basic Book on Environmental Studies		
	By D.B.N. Murthy, Deep & Deep Publication (2004)		

Online Resources		
1.	https://egyankosh.ac.in/bitstream/123456789/12897/1/Unit%203.pdf	
2.	https://egyankosh.ac.in/bitstream/123456789/8010/1/Unit-2.pdf	



Course Code	UA04GBSW53	Title of the Course	Human Rights & Duties – IV
Total Credits	3	Hours Per Week	3

Course 1. To understand Contemporary Human Rights Situations and related to it.		To understand Contemporary Human Rights Situations and Issues related to it.
	2.	To demonstrate Challenges and Barriers in implementation of Human
		Rights
	3.	To make the students aware Right to Information Act, 2005

Course	Course Content		
UNIT	DESCRIPTION	WEIGHTAGE	
		(%)	
1	Contemporary Human Rights Situations and Issues	25%	
	 Human Rights in Global and Regional Perspectives 		
	 Promotion and Protection of Human Rights and Prevention 		
	of Its Violations		
	 Status of Human Right in India 		
	 Rights of Refugees, Displaced Persons, Immigrants 		
2	Awareness, Teaching, Research, and Implementation	25%	
	Human Rights Education, Teaching and Training Human Rights,		
	Peace, Non-Violence, and Conflict Resolution Implementing		
	Human Rights Standards and Required Legal Aid, Remedies and		
	Reforms Roles of Judiciary, Public Interest Litigation and Media		
3	Challenges and Barriers in Implementation of Human Rights	25%	
4	Human Rights and Right to Information Act-2005	25%	

Teaching Learning	Interactive Lectures	Individual & Group
Methodology	Guest Sessions	Presentations
	Power Point Presentations Self Study Assignments	Peer Learning

Evaluation Pattern		
Sr.	Details of the Evaluation	Weightage
1.	Internal Written Examination	20%
	Q.1 Answer in detail. (Any 2 out of 4) (10 marks each, total 20 marks)	
	Q.2 Write Short Notes. (Any 2 out of 3) (5 marks each, total 10 marks)	
2.	Internal Continuous Comprehensive Evaluation	10%
	(Presentations/ Class Assignments/Attendance/Class participation/	
	Timeliness of submissions, Etc.)	



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3.	University External Examination	70%
	Q.1 Multiple Choice Question (10 out of 10) (1 mark each, total 10 marks)	
	Q.2 Answer in detail. (Any 3 out of 4) (15 marks each, total 45 marks)	
	Q.3 Write Short Notes. (Any 2 out of 3) (7.5 marks each, total 15 marks)	

Course Outcomes: Having completed this course, the learner will be able to		
1.	Understand Contemporary Human Rights Situations and Issues related to it.	
2.	Understand Challenges and Barriers in implementation of Human Rights	

Suggeste	Suggested References:	
Sr. No.	References	
1.	Amartya Sen, The Idea Justice, New Delhi: Penguin Books, 2009.	
2.	David Beetham, Politics and Human Rights, Oxford: Blackwell, 1995	
3.	Gurpreet Mahajan Ed., Democracy, Difference and Social Justice, New Delhi: Oxford	
	University Press, 1998.	
4.	James Nickel, Making Sense of Human Rights: Philosophical Reflections on the	
	Universal United Nations, Human Rights: A Compilation of International	
	Instruments, Bookwell, New Delhi, 2002. Baxi, Upendra (2002)	
5.	The Future of Human Rights. New Delhi: Oxford University Press. Dube, M. P. and	
	Neeta Bora, (ed.) (2000) Perspectives on Human Rights. New Delhi: Anamika	
	Publishers	

Online Resources

1. https://www.unitedforhumanrights.in/voices-for-human-rights/human-rights-challenges.html