## SARDAR PATEL UNIVERSITY

**Programme: B.Sc (Home Science)** 

**Semester: II** 

Syllabus with effect from: November/Deceber-2011

Paper Code: UH02ECOM02	T-4-1 C 14- 1
Title Of Paper: Computer Application	Total Credit: 1

Unit	Description in detail	
	MS-power point	
	Create new presentation	
	Prepare slide and apply various icons according to instruction.	
	Create a presentation based on topic related to your study.	
	MS-Excel	
	Create a worksheet in excel	
	Change in worksheet according to instruction	
	Create charts	
	Internet	
	Functions & applications	
	Software troubleshooting	

