



**BSc SEMESTER IV**

Course Code	<b>US04AENG21</b>	Title of the Course	<b>FUNTIONAL ENGLISH</b>
Total Credits of the Course	2	Hours per Week	2

Course Objectives:	<ul style="list-style-type: none"> <li>a) To process information using a variety of media</li> <li>b) To use appropriate phrases for performing language functions</li> <li>c) To edit, select and present information in a format/ perspective</li> <li>d) To listen and reduce information to a point form</li> <li>e) To read and to expand from points to paragraph</li> <li>f) To predict, comprehend, infer and synthesize information</li> <li>g) To question, probe, and arrive at information through discussions, dialogues and interviews.</li> </ul>
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Course Content			Suggestion
Unit	Description	Weightage* (%)	(To meet practical Requirement)
1.	<b>Listening:</b> To enable students to <ul style="list-style-type: none"> <li>• Listen for information</li> <li>• Make summary from long connecting video</li> </ul>	25%	
2.	<b>Speaking :</b> To enable the learners <ul style="list-style-type: none"> <li>• To speak dialogues using language functions</li> <li>• To prepare for job interviews</li> <li>• Discuss topics in GD</li> </ul>	25%	
3.	<b>Reading:</b> To enable the students to <ul style="list-style-type: none"> <li>• Understand the news content from the headlines</li> <li>• Read content for group discussions.</li> </ul>	25%	
4.	<b>Writing</b> The objectives are to enable the students to <ul style="list-style-type: none"> <li>• Write Social letters</li> <li>• Notices</li> <li>• Write Job Application Letter &amp; Resume</li> </ul>	25%	

Teaching-Learning Methodology	Using Audio-Video material Interactive method Group work and pair work
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Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
3.	University Examination Conducted by the college	50 marks
Viva (05) + Journal (05)		10 Marks
Resume and Job Application		10 Marks
Notions and Functions of Language, Dialogue Writing		04 Marks
Newspaper Headlines		04 Marks
Notice Writing		04 Marks
Social Letters		08 Marks
Starting Business English (Summary Writing)		10 Marks
Total		50 Marks

Course Outcomes: Having completed this course, the learner will be able to	
1.	Write social for social occasions
2.	Understand long videos and make a summary of the content
3.	Participate in Group Discussion
4.	Identify language function in an context
5.	Use English in common situational settings
6.	Become aware about Presentation techniques
7.	Understand news content from the headlines

Suggested References:	
Sr. No.	References
1.	Practical English Grammar, A. J. Thomas & A.V. Martinet
2.	Living English Structure, Standard Allen, Longman
3.	A Comprehensive English Language Course, Chandak Chattarji, Orient Longman
4.	Developing Communication Skills, K. Mohan and M. Banerji, McMillan, Chennai





5.	R P Bhatnagar and R T Bell (1999) <b>Communication in English</b> , (Orient Longman, Hyderabad)
6.	Professional English for Work and Life Book 1 - 3. Bob Dignen, Steve Flanders and Symond Sweeney, Cambridge University Press, New Delhi, 2005
7.	Michael McCarthy, Felicity O'Dell. <i>English Vocabulary in Use</i> , Cambridge Uni. Press
8.	E Sureshkumar & P. Shreehari. <i>A Handbook of English Language Laboratories</i> , Cambridge University Press
9.	<i>On We Go</i> - Audio-Visual BBC Course

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