

SARDAR PATEL UNIVERSITY
Programme: B.Sc
Semester: IV
Syllabus with effect from: November - 2012

Paper Code: US04FENG01	Total Credit: 2
Title of Paper: Functional English	

Unit	Description in detail	Weightage (%)
I	Listening for Specific Purposes Marks Listening for information (Fill in the blanks) (46 to 60) Listening for Gist of the audio/video Writing the gist Identify the language functions	25%
II	Writing Skills Letters for social occasions (Condolence, Invitations, encouragement and best wishes) Words used in Newspaper Headlines (Match the meaning with words given in the headlines) Notice Writing Collocations	25%
III	Oral Skills Mock Interviews(Introduction, talking about their field, interest and body language	25%
IV	Grammar and Vocabulary Prepositions of place, time and direction (fill in the blank) Punctuation (In a paragraph) Question tags (fill in the blank) Articles and plural forms (fill in the blank)	25%

Topics to be covered in the Journal

All the topics from Unit - I

1	Listening for information (Fill in the blanks)
2	Listening for Gist of the audio/video Writing the gist
3	Identify the language functions
4	Letters for social occasions (Condolence, Making Arrangements, Invitations, Encouragement and Best Wishes)
5	Words used in Newspaper Headlines (Match the meaning with words given in the headlines)
6	Notice Writing Collocations
7	Prepositions of place, time and direction (fill in the blanks)
8	Punctuation (In a paragraph)
9	Question tags (Fill in the blanks)
10	Articles and plural forms (Fill in the blanks)

