

SARDAR PATEL UNIVERSITY
Programme: B.Sc
Semester: IV
Syllabus with effect from: November - 2012

Paper Code: US04FENG01	Total Credit: 2
Title of Paper: Functional English	

Unit	Description in detail	Weightage (%)
I	Listening for Specific Purposes Marks Listening for information (Fill in the blanks) (46 to 60) Listening for Gist of the audio/video Writing the gist Identify the language functions	
II	Writing Skills Letters for social occasions (Condolence, Invitations, encouragement and best wishes) Words used in Newspaper Headlines (Match the meaning with words given in the headlines) Notice Writing Collocations	
III	Oral Skills Mock Interviews(Introduction, talking about their field, interest and body language	
IV	Grammar and Vocabulary Prepositions of place, time and direction (fill in the blank) Punctuation (In a paragraph) Question tags (fill in the blank) Articles and plural forms (fill in the blank)	

Topics to be covered in the Journal

All the topics from Unit - I

1	Listening for information (Fill in the blanks)
2	Listening for Gist of the audio/video Writing the gist
3	Identify the language functions
4	Letters for social occasions (Condolence, Making Arrangements, Invitations, Encouragement and Best Wishes)
5	Words used in Newspaper Headlines (Match the meaning with words given in the headlines)
6	Notice Writing Collocations
7	Prepositions of place, time and direction (fill in the blanks)
8	Punctuation (In a paragraph)
9	Question tags (Fill in the blanks)
10	Articles and plural forms (Fill in the blanks)

