

SARDAR PATEL UNIVERSITY
Programme: B.Sc
Semester: I
Syllabus with effect from: June-2011

Paper Code: US01FENG01	Total Credit: 2
Title of Paper: Functional English	

Unit	Description in Detail	Weightage (%)
I	<p>Reading Read for information news features, articles, newspapers and texts Reading from a collection of units in a compiled text (See for the text and the Lessons selected from it below:</p> <p>Basic Text & Reference Books:</p> <ul style="list-style-type: none"> ➤ Corridors to Communication by- Ranu vanikar (Orient Longman) Units 1 To 5 	25%
II	<p>Writing Form words properly using prefixes/ suffixes(See list 4 in the Appendix) Use phrasal verbs(See list -3 in the Appendix) Use appropriate and related registers(See List-5 in the Appendix) Writing paragraphs, developing points/ideas Writing résumé, job applications, letters of invitations(inviting/ accepting/ declining), letters of complaint to civil authorities.</p> <p>Basic Text & Reference Books:</p> <ul style="list-style-type: none"> ➤ Champa Tickoo and Jaya Sasikumar(2000). ‘Writing with a Purpose’ ,Chennai, OUP ➤ David Jolly (1988). Writing Tasks: An authentic task approach to individual writing needs. (Cambridge University Press) 	25%
III	<p>Listening Short lectures, descriptions, and narrations, rapid talks, passages read aloud and/or dictated and identify Language functions (See List 2 in the Appendix) Conversations based on familiar situations, and Note Making</p> <p>Basic Text & Reference Books:</p> <ul style="list-style-type: none"> ➤ Spoken English—D Sasikumar and PV Dhamija. (With Audio Cassette) (Tata Mcgraw Hill Publication Ltd, New Delhi.) (Units 1-13) 	25%
IV	<p>Speaking Use greetings and formulae in everyday conversations. Use notions and functions of common use Use grammatically correct and appropriate structures to organize thoughts (See List 1 Containing Syntactic items in the Appendix)</p> <p>Basic Text & Reference Books:</p> <ul style="list-style-type: none"> ➤ Grant Taylor. English Conversation Practice. (Tata McGraw Hill, New Delhi) ➤ R P Bhatnagar and R T Bell (1999) Communication in English, (Orient Longman, Hyderabad) 	25%



NOTE: As mentioned earlier the subject Functional English in Semester-1 (US01FENG01) respectively is practical based course. Hence the Students would be required to submit a journal duly certified by the course teacher and the head of the department at the time of the external exams at the end of each Semester without fail. The journal will include the following topics:

Topics to be covered in the Journal	
1	Introduce Yourself
2	Describing objects/ people/ scenes
3	Syntax And Concord
4	Connectives
5	Phrasal Verbs
6	Listening Comprehension
7	Language Functions
8	Situational dialogues
9	Vocabulary building
10	Registers

