

Forth B.O.Th. Year

401.PROFESSIONAL MANAGEMENT & ETHICS

Total hours: 80

Theory : 100 marks(Final Exam :70 marks + Internal assessment :30)

COURSE OBJECTIVES:

At the end of 4th years student will be able to fulfill with 75% accuracy (as measured by written evaluation) the following objectives:

Understand and apply various theoretical skills mentioned below in their clinical practice.

1. Understand and use ethics in O.T.
2. Identify Management functions and strategies, documentation, quality assurance, fiscal management and marketing
3. Define environment, identify components of human and non-human environments, understand the science of psychology & apply these concepts to the practice of occupational therapy.
4. List potential sources & product lines of referral for an industrial rehabilitation program, classify work levels, and explain industrial rehabilitation service, vocational evaluation & rehabilitation.

Course Content

A. Professional Ethics and legal issues

1. The implications of , and confirmation to the rules of professional conduct
2. Legal responsibility for their actions in the professional context understanding liability and obligations in case of medico-legal action
3. A wider knowledge of ethics relating to current social and medical policy in the provision of health care.
4. National, and international professional bodies: as a professional association, and education body- Difference between scientific association(Professional body) and statutory body.
5. The role of international health agencies such as WHO.

B. Management studies

1. Definition – Branches of management-Principles of health sector management.
2. General principles of management- Theories of management.
3. Personnel management-Policies and procedures, Basic concepts and theories
4. Financial issues including budget and income generation.
5. Principles of an organisational chart.
6. Organisation of a department- planning, space, manpower, materials, basic requirements.
7. Resource and quality management- planning with change and coping with change
8. Self- Management

- (1) Preparing for first Job
- (2) Time management
- (3) Career development