SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar, Gujarat
(Reaccredited with 'A' Grade by NAAC (CGPA 3.25)
Syllabus with effect from the Academic Year 2021-2022

(Bachelor of Library and Information Science) (Library and Information Science)
(BLISc) (Library and Information Science) Semester II

Course Code	UA02CLIB54	Title of the Course	Reference and Information Sources – Theory
Total Credits of the Course	5	Hours per Week	5

Course Objectives	1. To classify the different types of information sources. 2. To build familiarity with standard reference sources. 3. To organize skills of critical evaluation of reference sources. 4. To illustrate types of reference queries and techniques of answering reference queries

Course Content		
Unit	Description	Weightage (%)
1.	**Information sources:** Meaning, definition, nature, characteristics & utility Documentary information sources : Prints and electronic ; primary, secondary and tertiary Non documentary information sources : Human and institutional Internet as a source of information	25
2.	**Reference sources:** Meaning, definition, need and purpose Criteria of evaluation	25
3.	**Kinds of reference tools :** Encyclopedias Dictionaries Directories Yearbooks Handbooks Manuals Almanacs Geographical sources Bibliographical sources Biographical sources Current reference sources Online sources	25
4.	Types of reference queries Techniques of answering reference queries	25

Teaching Learning Methodology	Class Room Teaching
	Practical Work through Computer Lab
	Use of Resources through Central Library
	.PPT Presentation
	Online Teaching
	Through off campus Library Visit and Study Tour
	Seminar & Presentation Mode

Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal Written / Practical Examination (As per CBCS R.6.8.3.)	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-voce, Quizzes, Seminars, Assignments, Attendance (As per CBCS R.6.8.3.)	15%
3.	University Examination	70%

Course Outcomes: Having completed this course, the learner will be able to

1.	Understand, identify and explore the different types of information sources.
2.	Evaluate various types of information sources.
3.	Explore, collate and facilitate access to the electronic resources, such as e-journals, E-books, databases and institutional repositories.
4.	Overall control on techniques of answering reference queries with the help of various reference sources.

Suggested References:	
Sr. No.	References
1.	Singh, G. (2013). *Information Sources, Services and Systems.* Delhi: PHI Learning Private Limited.
2.	Shores, L. (1954). *Basic Reference Sources.* Chicago: American Library Association.
3.	Kawatara, P. S. (1982). *Fundamentals of documentation with special reference to India.* New Delhi: Sterling.
4.	Katz, A. (1992). *Introduction to Reference Work* (6 ed., Vol. 2). New York: McGraw Hill.
5.	Guha, B. (1983). *Documentation & Information* (2 ed.). Calcutta: World Press.
6.	Coblans, H. (1974). *Librarianship and Documentation: An International Perspective.* London: Andre Deutsch.
7.	Bunch, A. (1964). *Basic of Information Work.* London: Clive Bingley.
8.	Dhiman, Anil (2005). Information and Reference Sources and Services. New Delhi: Ess Ess Publications.
On-line Resources to be used if available as reference material	
On-line Resources	

On-line Resources

https://epgp.inflibnet.ac.in/
http://egyankosh.ac.in/
https://ndl.iitkgp.ac.in/
https://www.vmou.ac.in/slm
https://baou.edu.in/syllabus-slm-e-books
http://spuvvn.edu/administration/service_centres/library/collection/index.php
https://nios.ac.in/online-course-material/sr-secondary-courses/library-and-information-science.aspx