



SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar, Gujarat
(Reaccredited with 'A' Grade by NAAC (CGPA 3.25))
Syllabus with effect from the Academic Year 2021-2022

(Bachelor of Library and Information Science) (Library and Information Science)
(BLISc) (Library and Information Science) Semester I

Course Code	UA01CLIB53	Title of the Course	Knowledge Organization, Information Processing & Retrieval (Library Classification – Practical)
Total Credits of the Course	5	Hours per Week	10

Course Objectives:	<ol style="list-style-type: none">1. Students explain DDC (21st Edition) and CC (6th Edition)2. Students demonstrate documents representing simple, compound, complex subjects and documents having common isolates3. Students build class number for documents representing simple subject, compound subject, complex subjects and documents having common isolates4. students assign book number
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Course Content		
Unit	Description	Weightage* (%)
1.	Classification of Document Using 21st Edition of DDC & CC 6th Edition Construction of Class Number for Documents representing simple subject Construction of Class Number for Documents having common isolates Construction of Class Number for Documents representing Compound subject Construction of Class Number for Documents representing Complex subject	70
2.	Assigning The Book Number	30

Teaching-Learning Methodology	Classroom Discussion; Practical; Study Tour; Internship; Field Work at University Library (Bhaikaka Library)
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Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal Written / Practical Examination (As per CBCS R.6.8.3)	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-voce, Quizzes, Seminars, Assignments, Attendance (As per CBCS R.6.8.3)	15%
3.	University Examination	70%

Course Outcomes: Having completed this course, the learner will be able to	
1.	Illustrate mechanism of constructing class number
2.	Analyse main class, subject, sub-subject and isolate ideas
3.	Synthesize class numbers by using the standard subdivisions/common isolates/auxiliary tables
4.	Construct class numbers for documents with simple, compound and complex subjects
5.	Compile book numbers and be able to use index and relative index of the classification schemes

Suggested References:	
Sr. No.	References
1.	Dewey, M. (1996). <i>Dewey Decimal Classification</i> (21nd ed., 4 Vols.). New York: Forest Press.
2.	Ranganathan, S. R. (1960). <i>Colon Classification</i> (6th ed.). Bangalore, Bangalore: Ess Ess Publications.
3.	Satija, M. P. (1984). <i>Manual of Practical Colon Classification</i> . New Delhi: Sterling Publishers Private limited
4.	Satija, M. P. (2011). <i>A Guide to the Theory and Practice of Colon Classification</i> . New Delhi: Ess Ess Publications



On-line resources to be used if available as reference material

On-line Resources

[BAOU Study Materials](https://baou.edu.in/syllabus-slm-e-books) (for Gujarati only) (<https://baou.edu.in/syllabus-slm-e-books>)

[Egyankosh of IGNOU](http://egyankosh.ac.in/) (<http://egyankosh.ac.in/>)

