

**SARDAR PATEL UNIVERSITY**  
**Programme & Subject: Bachelor of Education (English)**  
**Semester: II**  
**Syllabus with Effect from: June-2010**

<b>Paper Code: UE02CBEE01</b>	<b>Total Credit: 3</b>
<b>Title Of Paper: Recent Trends in Educational Administration</b>	

Unit	Description in Detail	Weightage (%)
I	<b>Recent Trends in Education</b> National and Emotional Integration: Concepts and Activities to Develop Leadership: Concept, Types, Techniques to develop it in students. Modes of Education: Non-formal education, online Education. Professional Approach to Education: Teaching as a Profession, Competences of a Professional Teacher	34%
II	<b>Educational Administration</b> Concepts of Educational Administration and Educational Management. Concept of Classroom Management Administrative set up for implementing School Education at the State/district/institutional level. DEO, Principal, Supervisor, School Inspector,: Role and Duties	33%
III	<b>Policy and Management of Education</b> National Goals as enshrined in the Constitution of India. NPE, 1986 The Role of Various Agencies: NCERT / PTA / NCTE/ GSHSEB / GCERT School Registers; Types, Maintenance	33%

**Basic Text & Reference Books:-**

- Pandey, Dr. Ramshakal (2006), Teacher in Developing Indian Society, Vinod Pustak Mandir, Agra-2.
- Pandey, Dr. Ramshakal (2007), Education in Emerging Indian Society, Vinod Pustak Mandir, Agra-2.
- Narayana (2006). Inspiring and Responsible Teacher. Ahmedabad Management Association

