

**SARDAR PATEL UNIVERSITY**  
**Programme & Subject: Bachelor of Education (English)**  
**Semester: I**  
**Syllabus with Effect from: June-2010**

|   |                        |
|---|------------------------|
| <b>Paper Code: UE01CBEE07</b>             | <b>Total Credit: 2</b> |
| <b>Title Of Paper: Computer Portfolio</b> |                        |

| <b>Unit</b> | <b>Description in Detail</b>                  | <b>Weightage (%)</b> |
|-------------|---|----------------------|
|             | Basic Computer Skills and Concepts            | 20%                  |
|             | MS Office 2007                                | 60%                  |
|             | Web browsing, email and other internet skills | 20%                  |

