

SARDAR PATEL UNIVERSITY
B. Com. (Honours) (3 Years)
Specialization in Corporate Banking & Insurance
Semester: III
Syllabus with effect from: June 2016

Paper Code: UB03ECOHO4	Total Credits: 4
Title of Paper: Bank Management	

Unit No.	Description in Detail	Weightage
1	MANAGEMENT FUNCTIONS FOR BANKS <ul style="list-style-type: none"> • Planning and MBO (Management by Objectives) in banks. • Strategic and Operational planning in banks • Need and process of Manpower Planning in Banks • Various services offered by banks • Resent Trends in banking 	25%
2	FORMS OF BANKING <ul style="list-style-type: none"> • Meaning and Definition of form of banking. • Forms of banking <ul style="list-style-type: none"> ○ Unit banking (Merits and Demerits) ○ Branch Banking (Merits and Demerits) ○ Mixed banking (Merits and Demerits) ○ Chain banking (Merits and Demerits) ○ Group banking (Merits and Demerits) 	25%
3	LIQUIDITY MANAGEMENT <ul style="list-style-type: none"> • Meaning, Concept, Need and Significance of Liquidity • Theories of Liquidity Management • Liquidity Risks – Determinants of Liquidity • Asset-Liability Management of Bank 	25%
4	CREDIT MANAGEMENT <ul style="list-style-type: none"> • Credit management in banks • Regulations Related to Loan and advance • Credit Exposure Limit • Directed Lending • Risk in banks 	25%

Evaluation : Internal : 40 Marks (Theory)
: External: 60 Marks (Theory) – Two Hours Examination

Tutorial : Credit – 1 Marks – 25

Unit – 5	Total Twenty questions (theory and examples) from Unit 1 to 4, shall comprise as a part of Journal, which shall be maintained by the students.	25%
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Evaluation : Internal : 25 Marks

Journal shall be evaluated by the concerned teachers.

Reference Books:

- Principles and Practice of Bank Management by P. Subba Rao (Himalaya Pub. House)
- Principles of Management for Bankers by Dr.C, B.Gupta (Sultan Chand & Sons)
- Bank Management by V.S.P.Rao