

SARDAR PATEL UNIVERSITY
B. Com. (Honours) (3 Years)
Specialization in International Accounting and Corporate Banking & Insurance
Semester: III
Syllabus with effect from: June 2016

Paper Code: UB03CCOH01	Total Credits: 3
Title of Paper: Materials and Production Management	

Unit No.	Description in Detail	Weightage
1	Introduction to Materials Management <ul style="list-style-type: none"> • Meaning and Definition of Materials Management • Importance of Materials Management • Scope of Materials Management • Objectives of Materials Management • Materials Planning – Need and Factors affecting materials planning 	25%
2	Purchasing <ul style="list-style-type: none"> • Meaning, Definition and Importance of Purchasing • Objectives of Purchasing • Principles of Purchasing • Purchasing Procedure • Centralized and Decentralized Purchasing • Methods of Purchasing 	25%
3	Introduction to Production Management <ul style="list-style-type: none"> • Meaning and Definition of Production Management • Importance of Production Management • Scope of Production Management • Types of Production process (Intermittent and Continuous) 	25%
4	Plant Location and Plant Layout <ul style="list-style-type: none"> • Plant Location <ul style="list-style-type: none"> - Meaning of Plant Location - Factors affecting Plant Location • Plant Layout <ul style="list-style-type: none"> - Meaning and Definition of Plant Layout - Objectives and Principles of Plant Layout • Types of Plant Layout (Product Layout and Process Layout). 	25%

Evaluation : Internal : 40 Marks (Theory)
: External: 60 Marks (Theory) – Two Hours Examination

Reference Books:

- Materials Management – Varma M M – Sultan Chand And Sons
- Materials Management – P Gopalakrishnan – PHI, 2002
- Materials Management – Chitale & Gupta – Prentice Hall
- Purchasing And Materials Management – Leenders Fearon – Universal Book Stall
- Purchasing And Inventory Control – K S Menon – Wheeler Publishers
- Integrated materials management-A. K. Datta-PHI