

SARDAR PATEL UNIVERSITY
Programme: BCOM
Semester: III
Syllabus with effect from : JUNE 2012

Paper Code: UB03ECOM16	Total Credit: 3
Title Of Paper: Bank Management	

Unit	Description in detail	Weighting (%)
1	Management functions for banks. Planning and MBO (Management by Objectives) in banks. Strategic and Operational planning in banks. Banks and customer relationship Various services offered by banks. New trends in banking	25 %
2	Forms of banking. Meaning and Definition of form of banking. Types of forms of banking Unit banking (Merits and Demerits) Branch Banking (Merits and Demerits) Mixed banking (Merits and Demerits) Chain banking (Merits and Demerits) Group banking (Merits and Demerits) Suitable form of banking for India	25 %
3	Liquidity Management. Meaning, Concept, Need and Significance of Liquidity Theories of Liquidity Management Liquidity Risks – Determinants of Liquidity Asset-Liability Management of Bank	25 %
4	Management of Capital Funds. Meaning and Functions of Capital Fund Necessity of adequate Capital Fund Capital Adequacy Norms – Basel Accord I and II	25 %

Basic Text & Reference Books

- Principles and Practice of Bank Management by P. Subba Rao (Himalaya Pub. House)
- Principles of Management for Bankers by Dr.C, B.Gupta (Sultan Chand & Sons)
- Bank Management by V.S.P.Rao

