

SARDAR PATEL UNIVERSITY
Programme: FOURTH YEAR OF BCOM
Semester: VII
Syllabus with effect from : JUNE 2013 (BATCH 2010)

Paper Code: UB07CCOM02	Total Credit: 4
Title Of Paper: Management Information System	

Unit	Description in detail	Weighting (%)
1	INTRODUCTION OF MIS – A CONCEPT What is management? What is information? What is system? Managerial functions Definition of MIS MIS Characteristics MIS Functions	25 %
2	MIS CLASSIFICATION Transaction Processing System (TPS) Management Information System (MIS) Decision Support System (DSS) Executive Support System (ESS) Office Automation Systems (OASs), and Business Expert Systems (BESs)	25 %
3	INFORMATION AND SYSTEM CONCEPT Information: A Definition Types of Information System a definition Different kinds of systems	25 %
4	BASICS OF COMPUTER SYSTEM Block Diagram of a computer Hardware, Software, Liveware and Firmware Input and Output Devices Classification of computers Communication Network: What is network? LAN, WAN, MAN	25 %
Tutorial : Credit – 1 Marks – 25		
5	Management in Action Twenty questions (total) from Unit 1-4 shall comprise as a part of journal. Journal on the same shall be maintained by the students.	

Basic Text & Reference Books

- Management Information Systems – D. P. Goyal, Mac Milan Business Books.
- Management Information Systems – A. K. Gupta, S Chand Publication.
- Management Information Systems – T Lucey, BPB Publication.
- P.C. Software For Windows 98 Made Simple – R.K. Taxali.

