

**SARDAR PATEL UNIVERSITY**  
**B.Com. Semester: II**  
**Syllabus with Effect From: November/December-2019**

<b>Paper Code: UB02CCOM56</b>	<b>Total Credit: 3</b>
<b>Title Of Paper: Functional English – II</b>	

**Objective:** To familiarize the learner with the basic concepts of English language.

1. To develop the skill of independent reading with comprehension.
2. To develop conversational skill among the students.

Prescribed Text : **Fantasy** ( a Collection of Short Stories )  
 Ed. By V. Sasikumar (Orient Longman Private Limited)

Unit	Description of Detail	Weighting(%)
<b>I</b>	Text Stories : 1. The Open Window ( Saki ) 2. A Day's Wait ( Earnest Hemingway) 3. The Gold Frame ( R.K. Laxman) 4. The Moon in the Earthen Pot ( Gopini Karunakar) ( Short Question Answer 5/7, Short Notes 3/4 )	<b>25%</b>
<b>II</b>	Grammar A. Types of Sentences ( Assertive, Interrogative, Imperative, Exclamatory ) B. Active-Passive A. Conjunctions	<b>25%</b>
<b>III</b>	Composition A. Story Writing (from a given outline ) B. Paragraph Writing; (A topic of general interest may be may chosen )	<b>25%</b>
<b>IV</b>	A. Comprehension ( A passage of commercial interest may be chosen from a reputed Daily, Business Magazine or a Journal ) B Dialogue Writing To develop conversational skill the dialogue between two persons on the following topics may be asked. 1. Vacation plan 2. Examination pattern and plan 3. Favorite Movie 4. Uses and Abuses of the Social Media 5. Utility of Internet 6. Importance of NSS & NCC in the College 7. Students' participation in Politics 8. Students' participation in Cultural Activities	<b>25%</b>

**Basic Text & Reference Books :-**

- Wren & Martin, High School English Grammar & Composition, S. Chand
- Thomson & Martinet, A Practical English Grammar, OUP
- Green, David, Contemporary English Grammar, Structure and Composition, McMillan
- Murphy, Raymond, Essential English Grammar, Cambridge University Press
- Hewings, Martin, Advance Grammar in Use, Cambridge University Press