SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar, Gujarat
(Reaccredited with 'A' Grade by NAAC (CGPA 3.25)
Syllabus with effect from the Academic Year 2022-2023

(BCom) (Business Studies)
(BCOM) (Programme Name) Semester (IV)

Course Code	UB04CCOM75	Title of the Course	Computerized Accounting System - II
Total Credits of the Course	03	Hours per Week	03 + 02 Practical per Batch

Course Objectives:	To develop skill of advance features of computerized accounting software among the commerce students.

Course Content		
Unit	Description	Weightage* (%)
1.	Features (F11) & Configurations (F12) : • Company Features (F11) • Accounting Features • Inventory Features • Statutory & Taxation Features Company Configuration (F12) • General • Numeric Symbols • Accts / Inventory info. • Voucher Entry • Invoice / Order Entry • Payroll Configuration	25%
2.	Accounts with Inventory: • Need & Importance of Inventory Management • Stock item, Stock Group, Categories • Unit Of Measure • Godown and Stock item • Transaction of Inventory of Business • Display and reporting of inventory Statement – Accounting and inventory reports in Tally. • Display, Alter, Delete- Option for above	25%

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3.	Advance Tally GST • GST Fundamentals • GST Entry Using Tally • GST Reports Tax Deducted at Source (TDS) • TDS Fundamentals • TDS Entry Using Tally • TDS Reports	25%
4.	Advance Tally: PAYROL • PAYROL Fundamentals • PAYROL Entry Using Tally • PAYROL Reports Important Features of Tally: • Export to Excel • Split company • Data Backup / Restore • Gujarati Entry in Tally	25%

Teaching-Learning Methodology	Multiple teaching approaches: Lectures and discussion, exploration and inquiry, cooperative group work, demonstration and presentation. Traditional classroom teaching as well as online/ICT based teaching practices. Hands on training through required ICT tools.

Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal Theory (50%) + Practical (50%) Examination (As per CBCS R.6.8.3)	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-voce, Quizzes, Seminars, Assignments, Attendance (As per CBCS R.6.8.3)	15%
3.	University Examination Theory (50%) + Practical (50%)	70%

Course Outcomes: Having completed this course, the learner will be able to understand	
1.	Settings and configuration of Tally

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2.	Accounts with Inventory
3.	Advance Tally like GST and TDS.
4.	Payroll Module of Tally.

Suggested References:	
Sr. No.	References
1.	Learning Tally ERP 9 with GST, Kindle Edition, Sajee Kurian
2.	TALLY ERP 9 TRAINING GUIDE - 4TH REVISED & UPDATED EDITION, PBP Publications, Ashok K Nandhoni
3.	Tally Erp 9 Advance With Gst Gujarati Medium Book, Shah And Company Gujarat
4.	Tally ERP 9 with GST in Gujarati, Computer World
5.	Tally Erp 9 Advance With Gst Gujarati Medium Book, Paperback, Gujarati, Tanumati Parmar And Sukani

On-line resources to be used if available as reference material
On-line Resources:
https://www.youtube.com/watch?v=xwpJ5QX9WEU
https://www.youtube.com/watch?v=vH9Q-EUJvw8
https://www.youtube.com/channel/UCMIf9GGeRPvyonHiXcsQxbA
https://www.youtube.com/watch?v=zzFE58Ueo5A&list=PLZPPXOnsE2tOXDleoqVN74ck3CTOEOtLz

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