

**SARDAR PATEL UNIVERSITY**  
**Programme: BCOM Semester: IV**  
**Syllabus with effect from: Nov./Dec., 2020**

<b>Paper Code:</b> UB04DCOM62	<b>Total Credit: 3</b>
<b>Title Of Paper:</b> Business Management - VIII (Production Management)	

Unit	Description in detail	Weighting (%)
<b>1</b>	<b>Materials Handling</b> Meaning and Definition of Material Handling Significance of Material Handling Principles, of Material Handling Types of Material Handling Equipment.	<b>25 %</b>
<b>2</b>	<b>Purchasing Management</b> Meaning and Definition of Purchasing Management Scope of Purchasing Management Principles and objectives of Purchasing Management Purchasing Procedure Selection of Supplier	<b>25 %</b>
<b>3</b>	<b>Quality Control</b> Meaning and Definition of Quality Control Objectives of Quality Control Importance of Quality Control Application of Statistical Quality Control Total Quality Management (TQM)	<b>25 %</b>
<b>4</b>	<b>Maintenance Management</b> Meaning and Definition of Maintenance Management Objectives of Maintenance Management Significance of Maintenance Management Functions, Policy and Procedures of Maintenance Management Types of Maintenance system.	<b>25 %</b>

**Basic Text & Reference Books**

- Buffa, A.E.S.: Modern Production Management

