SARDAR PATEL UNIVERSITY
Programme: B.Com. Semester: IV
Syllabus with effect from: June-2017

Computer Application - VII ((Subject Elective / Core Elective – Computer Application Group)

Paper Code: UB04ECOM37   **Total Credit:** 3
Title of Paper: Computerized Accounting System-II
Weightage of Marks: Theory (50%) + Practical (50%)

Objectives:
  i.   Enhance the Skills Needed for Computerized Accounting System.
 ii.   Expose the Students to Computer Application in Accounting Using Software Tally.
iii.   To develop the Skills of recoding financial transaction & Preparation of Report Using Computerized System.
 iv.   To provide computer skills and knowledge for commerce students and to enhance the student understands of usefulness of information technology tools for business operations.

Unit	Description in Detail	Weightage (%)
I	**Features (F11) & Configurations (F12) :** • Company Features (F11) • Accounting Features • Inventory Features • Statutory & Taxation Features **Company Configuration (F12)** • General • Numeric Symbols • Accts / Inventory info. • Voucher Entry • Invoice / Order Entry • Payroll Configuration • Printing	25%
II	**Accounts with Inventory:** • Need & Importance of Inventory Management • Stock item ,Stock Group, Categories • Unit Of Measure • Godown and Stock item • Transaction of Inventory of Business • Display and reporting of inventory Statement – Accounting and inventory reports in Tally. • Display ,Alter, Delete- Option for above	25%

III	**Advance –Tally:** GST - GST Fundamentals - GST Entry Using Tally - GST Reports Tax Deducted at Source (TDS) - TDS Fundamentals - TDS Entry Using Tally - TDS Reports	25%
IV	**Advance Tally:** PAYROL - PAYROL Fundamentals - PAYROL Entry Using Tally - PAYROL Reports **Important Features of Tally:** - Export to Excel - Split company - Data Backup / Restore - Gujarati Entry in Tally	25%

Practicals: Practicals are based on above Units. (Weightage 50%) – Two Practical periods per week per batch

Reference Books/ Suggested Readings:

- **Tally-ERP 9.0 in Simple Steps ,Kogent Learning Solutions Inc., Dreamtech Press**
- **Accounting with Tally Part 1& Part 2, Tally Solution Pvt. Ltd. Banglore.**
- **Accounting made simple with Tally ERP 9,Aksher Publication.**
- **Tally ERP 9,Computer Word.**
- **Complete Tally , BPB Publications**
- **Simple Tally 9, Ashok Nadhani, BPB Publication**
- **Mastering Tally ERP9 , Ashok Nadhani, BPB Publication**
- **Dinesh Maidasani (2008) Tally9 Firewall media**
- **K& K.K nadhani "Implementing Tally 9" BPB Publication, Latest edition.**